

# Cross Program Accomplishment Reporting Module

## User Guide



# Table of Contents

Important Information	2
Sign Up	3
Accessing the Cross Program ARM	7
Cross Program ARM Overview	8
Business Rules	9
Adding a Grant	13
Adding Accomplishments – Overview	16
Adding Accomplishments - State Fire Programs	17
Adding Accomplishments - Volunteer Fire Programs	23
Grants Grid Functionality	26
View or Edit a Planned Accomplishment	30
Organizations - Overview	32
Adding an Organization	33
Organizations Grid Functionality	34
Dashboard	37
Admin Overview	44
Admin – Functionality	45





# Important Information

The Cross Program Accomplishment Reporting Module (Cross Program ARM), can be easily accessed from the Grant Accomplishment Reporting Platform (GARP) [here](#), or directly at <https://hub.garphub.org/parm/>. We recommend you bookmark the page to be able to easily find it when you need it.

Google Chrome or Microsoft Edge are the supported and preferred browsers for this application.

This guide has a table of contents, allowing you to click the section of interest to jump to that section. Should you have any questions, please contact us at [support@garphub.org](mailto:support@garphub.org). To view additional resources, view the Resources page in GARP [here](#).

# Sign Up

1. Select the “**Sign Up**” button [here](#)
2. Select “**NO, SIGN ME UP**”, located below “**Do you already have a GARP account?**”
  - a) If you come here by mistake & have an account, select “**YES, SIGN IN**” instead
3. Select your “**Organization**” from the drop-down list. You can type in this box to filter the list (e.g., type in USFS to see only those organizations)
4. If you can’t find your organization, select the “[garpsupport@timmons.com](mailto:garpsupport@timmons.com)” link to open an email window and request assistance
5. Select “**Grant Manager**” or “**Grant Viewer**” based on the level of authority you want to request access for (Viewers can only view details, not create/edit)
6. Select “**Next**”



The image displays three screenshots of the Grant Accomplishment Reporting Portal (GARP) interface, illustrating the sign-up process with numbered callouts (1-6).

**Top Screenshot: Grant Reporting Portal Home**

- 1. Callout points to the "Sign Up" button in the "Get Started" section.
- 2. Callout points to the "NO, SIGN ME UP" button on the "Let's Get Started!" screen.
- 2a. Callout points to the "YES, SIGN IN" button on the "Let's Get Started!" screen.

**Bottom Left Screenshot: Let's Get Started!**

- 2. Callout points to the "NO, SIGN ME UP" button.
- 2a. Callout points to the "YES, SIGN IN" button.

**Bottom Right Screenshot: Request Access**

- 3. Callout points to the "Select Organization" dropdown menu.
- 4. Callout points to the "CONTACT US [garpsupport@timmons.com](mailto:garpsupport@timmons.com)" link.
- 5. Callout points to the "Grant Manager" checkbox.
- 6. Callout points to the "Next" button.



# Sign Up (Continued)

7. In the “**Name**” field, enter your first and last name
8. In the “**Email**” field, enter your work email address

**IMPORTANT:** You must be on the GARP authorized list to be approved for access.

7. Select “**Next**”

Note: If needed, you can choose to “**SIGN IN**” or contact [garpsupport@timmons.com](mailto:garpsupport@timmons.com) from this page as well.

### Who Are You?

We need some information to create your account. Please enter your name and email address.

Name

My Name

Email

myemail@email.com

Back

Next

Already have an account?

SIGN IN

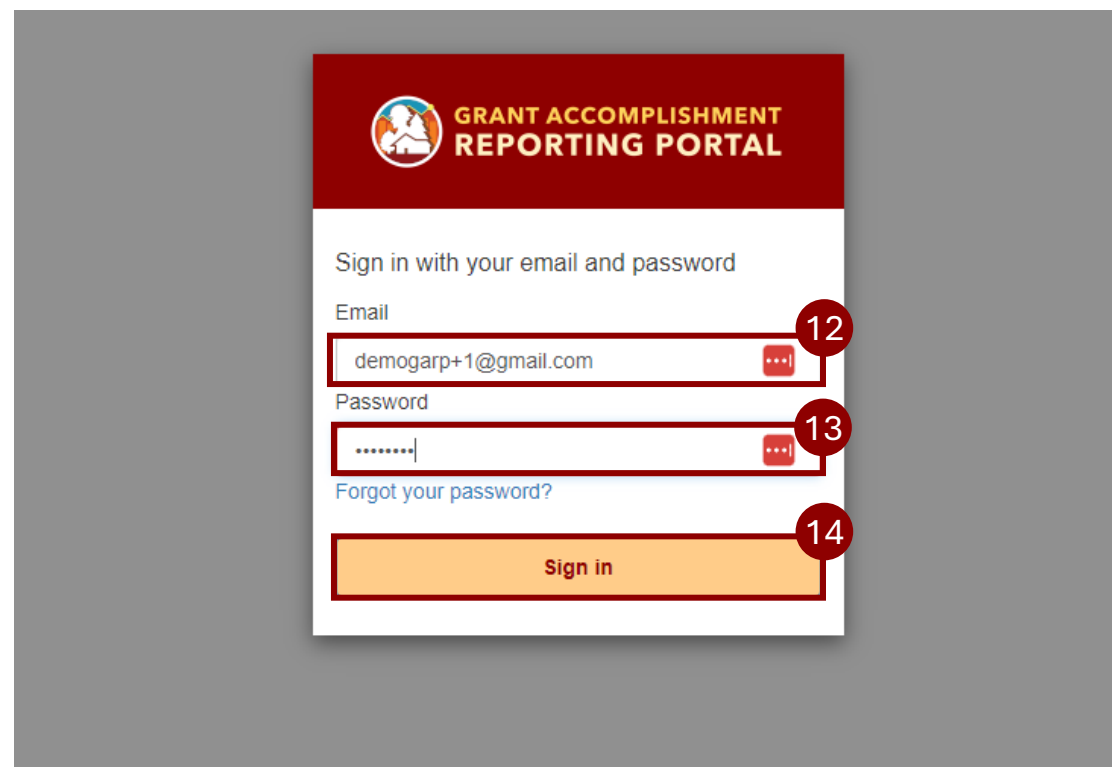
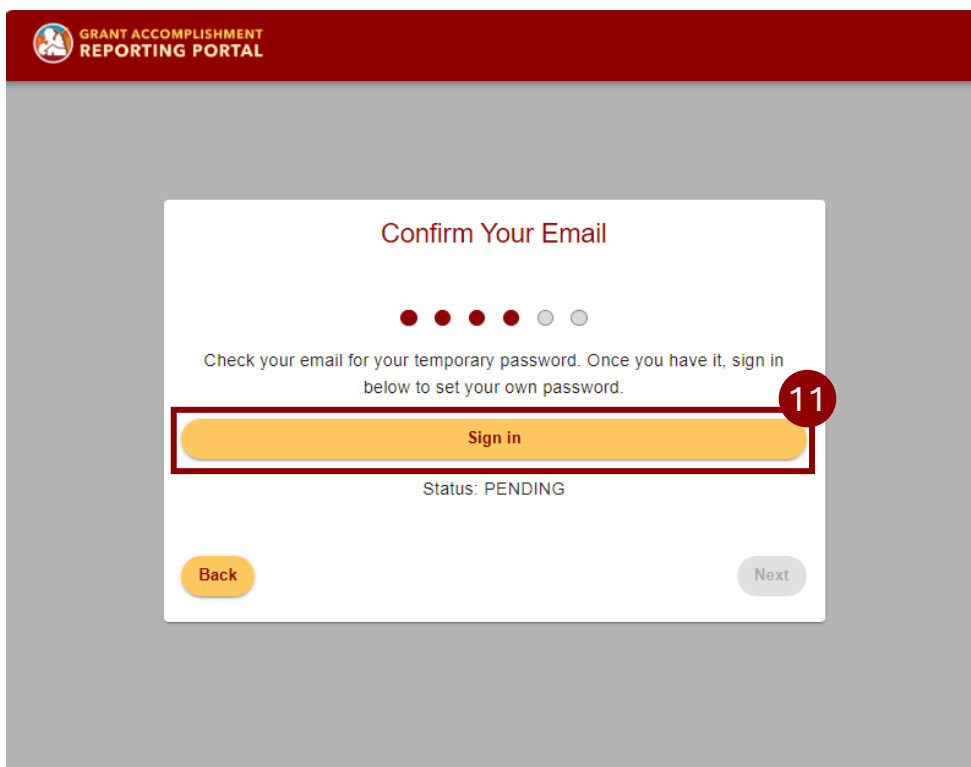
Need Help?

CONTACT US [garpsupport@timmons.com](mailto:garpsupport@timmons.com)

# Sign Up (Continued)

**IMPORTANT:** An email will be sent to the email address you entered. If you don't receive the email, please allow 24 hours, then check any spam folders and contact [support@garphub.org](mailto:support@garphub.org) if you never receive the email.

10. Leave the “**Confirm Your Email**” window open, check your email, and copy the temporary password from the email; **this password will expire** in 7 days
11. Return to the [Grant Accomplishment Reporting Portal](#) “**Confirm Your Email**” window and select “**Sign In**”
12. In the “**Email**” field, enter your email address
13. In the “**Password**” field, paste the temporary password you copied from your email
14. Select “**Sign in**”



# Sign Up (Continued)

15. You will immediately be asked to change your password; in the “**New Password**” field, enter your new password

**IMPORTANT:** Passwords must contain an upper-case letter, a lower-case letter, a number, a special character, contain at least 8 characters, must not contain a preceding or a trailing space, and must match.

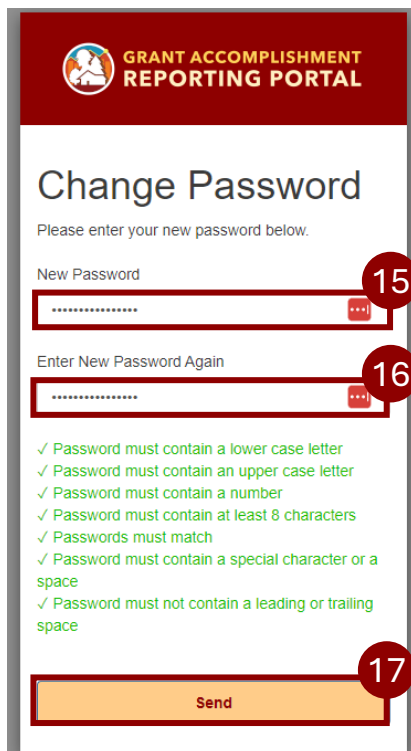
16. In the “**Enter New Password Again**” field, re-enter your password

17. Select “**Send**”

18. Once you see “**Request Successfully Submitted**”, you may close the browser tab **or** to view your Account status, select “**Go to My Account**”

19. If you selected to “**Go to My Account**”, the “**My Account**” page will open; if you need assistance, select the [garpsupport@timmons.com](mailto:garpsupport@timmons.com) email address

**IMPORTANT:** It will take up to one business day for your request to be reviewed.



**GRANT ACCOMPLISHMENT REPORTING PORTAL**

## Change Password

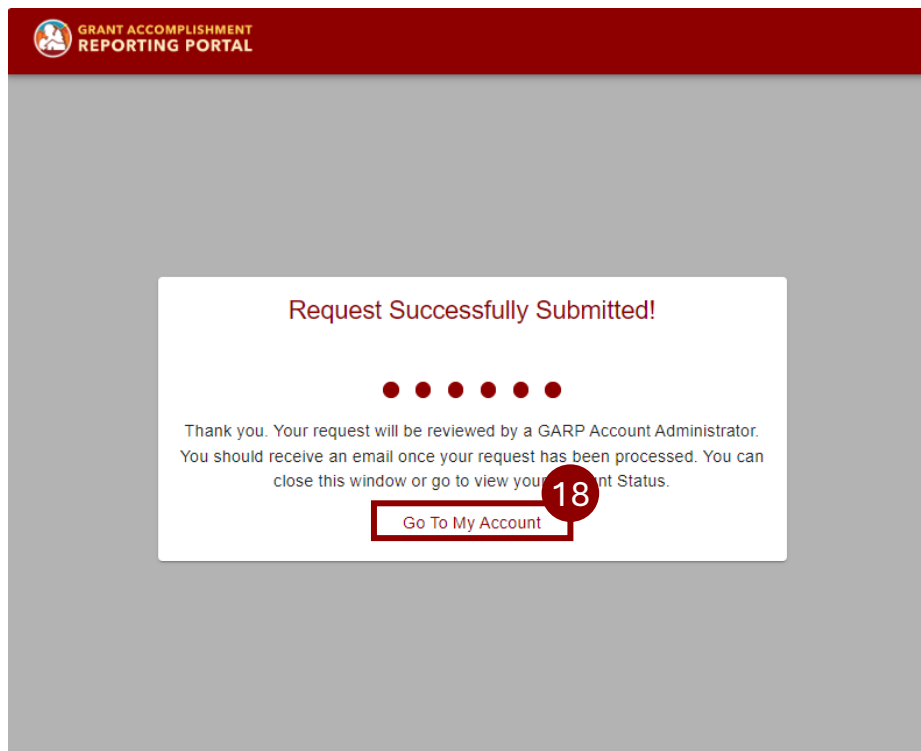
Please enter your new password below.

New Password 15

Enter New Password Again 16

- ✓ Password must contain a lower case letter
- ✓ Password must contain an upper case letter
- ✓ Password must contain a number
- ✓ Password must contain at least 8 characters
- ✓ Passwords must match
- ✓ Password must contain a special character or a space
- ✓ Password must not contain a leading or trailing space

**Send** 17



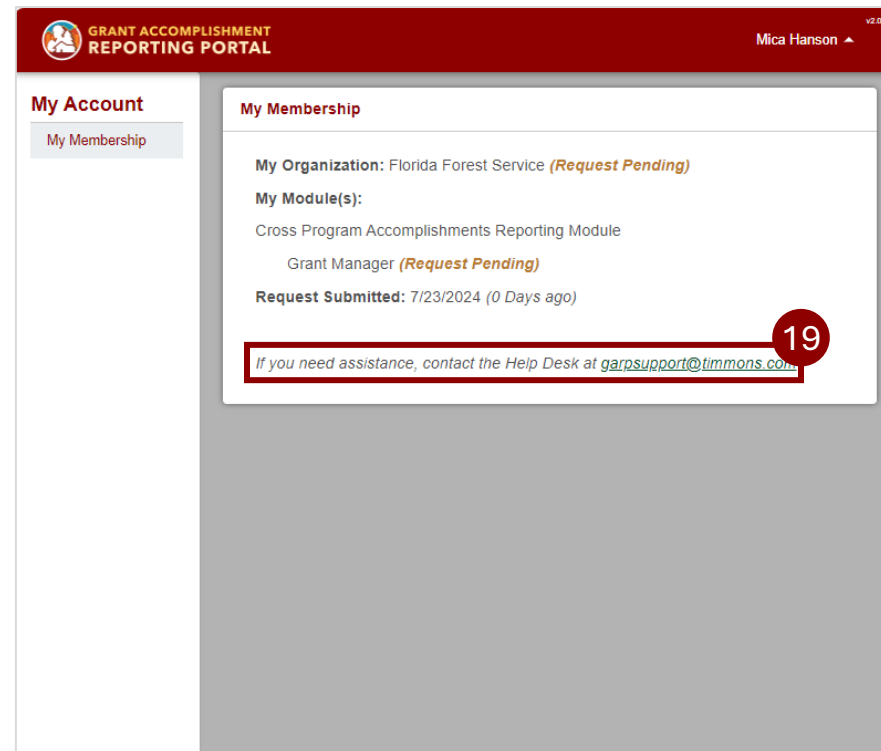
**GRANT ACCOMPLISHMENT REPORTING PORTAL**

## Request Successfully Submitted!

.....

Thank you. Your request will be reviewed by a GARP Account Administrator. You should receive an email once your request has been processed. You can close this window or go to view your Account Status.

**Go To My Account** 18



**GRANT ACCOMPLISHMENT REPORTING PORTAL** Mica Hanson v2.0.0.40

### My Account

My Membership

**My Organization:** Florida Forest Service (*Request Pending*)

**My Module(s):**

Cross Program Accomplishments Reporting Module

Grant Manager (*Request Pending*)

**Request Submitted:** 7/23/2024 (0 Days ago)

If you need assistance, contact the Help Desk at [garpsupport@timmons.com](mailto:garpsupport@timmons.com) 19

# Accessing the Cross Program ARM

1. Go to Cross Program ARM by selecting the link [here](#)
2. Scroll down and below Cross Program ARM, select “**Visit**”
3. Bookmark the page to easily jump to the portal going forward or go directly to <https://hub.garphub.org/parm/>



**GRANT ACCOMPLISHMENT REPORTING PORTAL**

HOME GRANT REPORTING DATA PRODUCTS RESOURCES NEWS & EVENTS CONTACT US

## Grant Reporting

**Accomplishment Reporting Modules**

- Cross Program ARM**
- Fire Adapted Communities ARM
- Landscape Resiliency ARM
- Local Fire Response ARM
- ARM Release Schedule

### Cross Program ARM

The Cross Program Accomplishments Reporting Module (Program ARM) is the central hub that aggregates details from the other ARMs to track the collective investment across the various USDA Forest Service State, Private and Tribal Forestry Programs. The ARM supports accountability and analytic insights for program managers and grantees into the work being accomplished within and across the Grant Funding Programs supported in this Portal.

**Grant Programs Supported:**

USFS State Fire Capacity, Infrastructure Investment and Jobs Act State Fire Assistance, Joint Chiefs Landscape Restoration, NEMW Wildfire Risk Reduction Grants, Southern Region Mitigation Grants, Western Wildland Urban Interface Grants, Community Wildfire Defense Grants, USFS Volunteer Fire Capacity, Infrastructure Investment and Jobs Act Volunteer Fire Assistance.

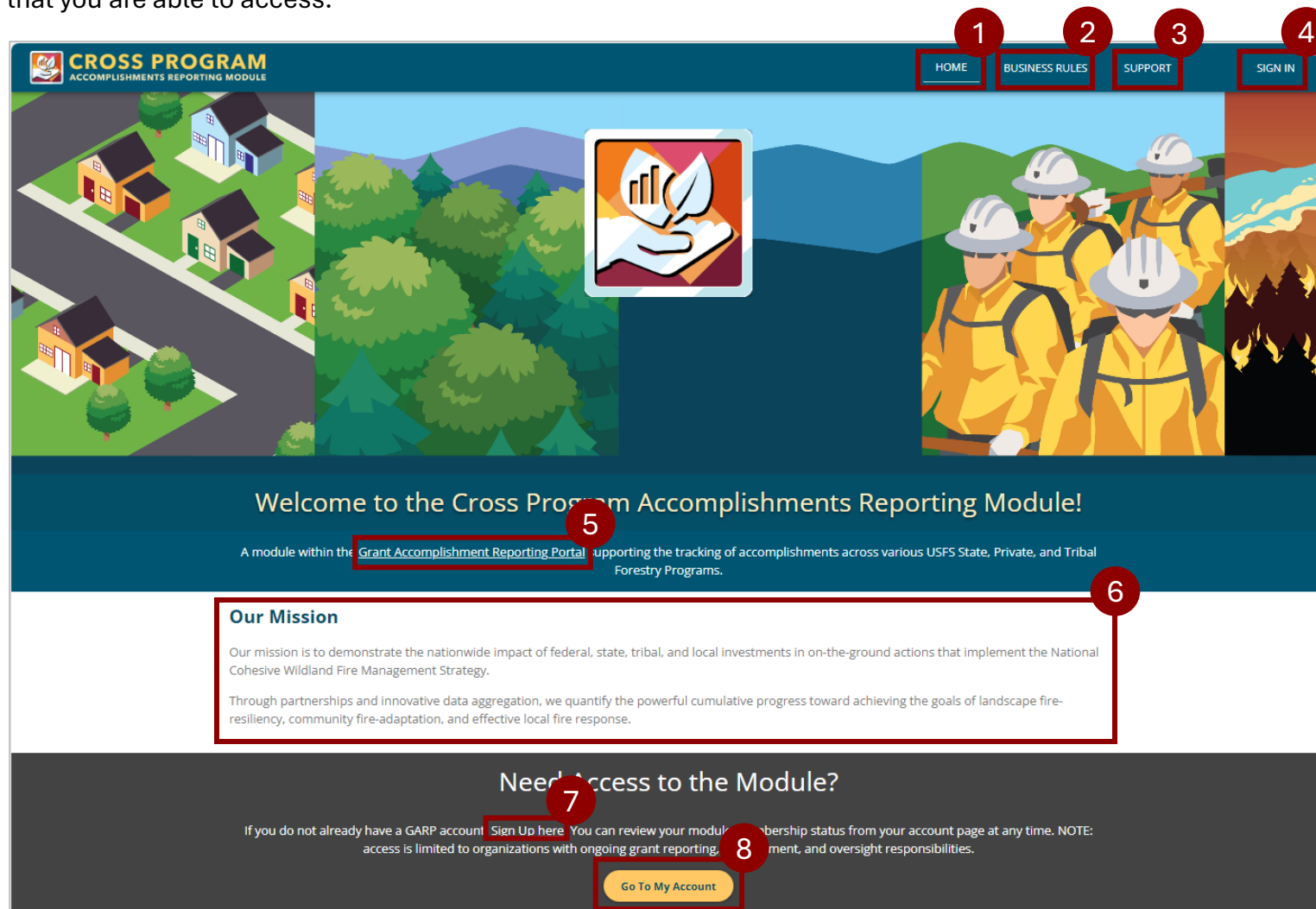
**2 Visit**



# Cross Program ARM Overview

You must have an approved account to access the Cross Program ARM; please refer to the Sign Up instructions [here](#) if needed. Even if you have not signed in, there are features on the Cross Program ARM Module that you are able to access.

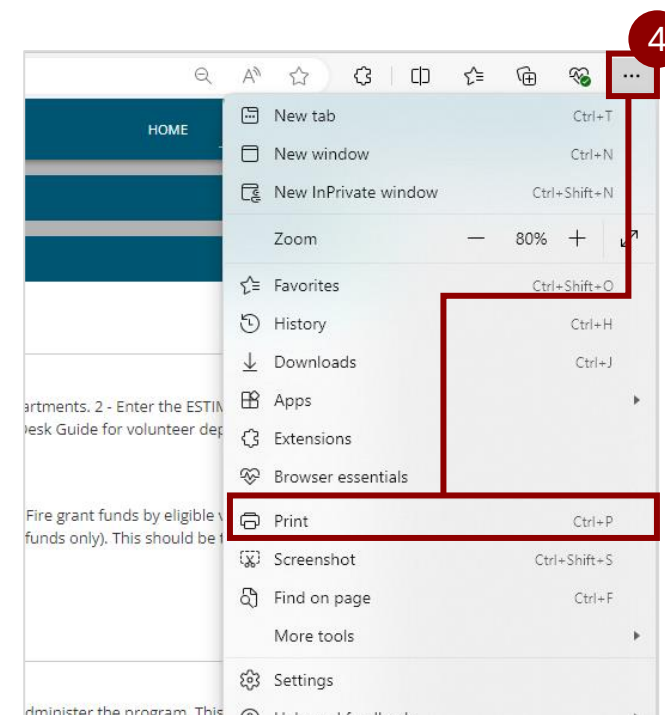
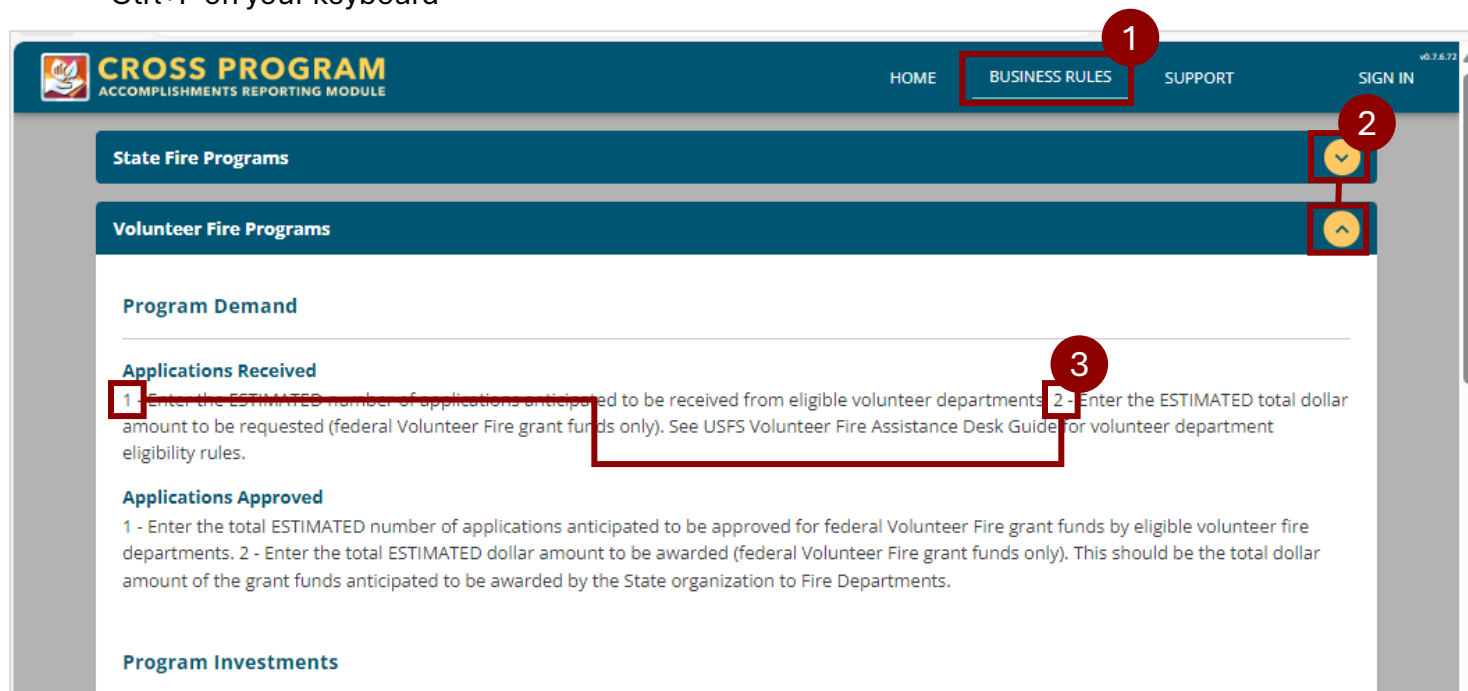
1. Select “**Home**” to return to this Home screen from other parts of the portal
2. Select “**Business Rules**” to read the business rules, whether you are signed in or not; learn more [here](#)
3. Select “**Support**” to Email support; learn more [here](#)
4. Select “**Sign In**” to access account specific permissions of the module
5. Select the “**Grant Accomplishment Reporting Portal**” link to return to the GARP website
6. Read key information about the Mission Statement below the “**Our Mission**” header
7. Below the “**Need Access to the Module?**” Header, select the “**here**” hyperlink to Sign Up for a GARP account
8. Select “**Go To My Account**” to view your Account information



# Business Rules

The Business Rules describe the expected values for each reporting requirement. For this initial roll out, the **business rules are limited to planned accomplishments**. (Once actual accomplishments are ready to be added, relevant Business Rules will be added.) [This page](#) is a good resource to bookmark, as you can share it with any grantee that will be providing planned accomplishments.

1. Select “**BUSINESS RULES**” to view the Business Rules
2. The page has collapsible cards organized into two sections, the “**State Fire Programs**” and the “**Volunteer Fire Programs**”. Within each section there are subsections that are aligned with how everything is organized within the [Add Accomplishments](#) section of the Cross Program ARM itself
3. Some sections require multiple entries; these entries are numbered for ease of reference
4. You can Print this page by using the browser controls, in either Chrome or Edge internet browsers, by selecting the ellipses, then selecting “**Print**” or use Ctrl+P on your keyboard



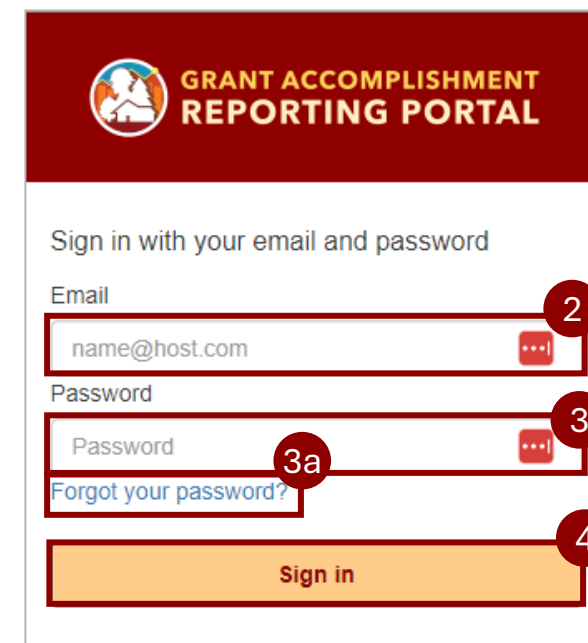
# Support

1. Select “**SUPPORT**” to get help, whether you are signed into the Cross Program ARM or not
2. Select the “**Your email address**” field and type your email address
3. Select the “**Your name**” field and type your name
4. Select “**What can we help you with?**” field and type in what support you need
5. Select “**Submit**”
6. Alternatively, select the “[support@garphub.org](mailto:support@garphub.org)” link to open an email window and email support directly

support@garphub.org' (highlighted with a red box and a red circle with the number 6)."/>

# Sign in

1. Select **"SIGN IN"**
2. In the **"Email"** field, enter your email address
3. In the **"Password"** field, enter the password you created
  - a) You can select the **"Forgot your password?"** link if needed
4. Select **"Sign In"**





# Access Authority

Once you sign in, your view will vary based on your access authority.

Organization Type	User Group	General Authority
National (WO)	Grant Manager	Create & edit all records
National (WO)	Grant Viewer	View all records
Regional	Grant Manager	Create & edit records in their region
Regional	Grant Viewer	View all records in their region
State	Grant Manager	View all records for their organization*
State	Grant Viewer	View all records for their organization

\* For Release 1, States' partners will be invited to review the Planned Accomplishments entered for their agency by the USFS Regions, but they will only have View capabilities, regardless of user group. In Release 3 when 'actual accomplishments' reporting and PPRs are added, State Grant Managers will have some additional capabilities.

# Adding a Grant

In the GARP suite of Accomplishments Reporting Modules a “Grant” represents the funding allocated from a specific federal fiscal year (Funding Year) from a single Funding Program granted to a single Grantee Organization. For example, “2024 | Western Wildland Urban Interface Grant | Idaho Department of Lands”.

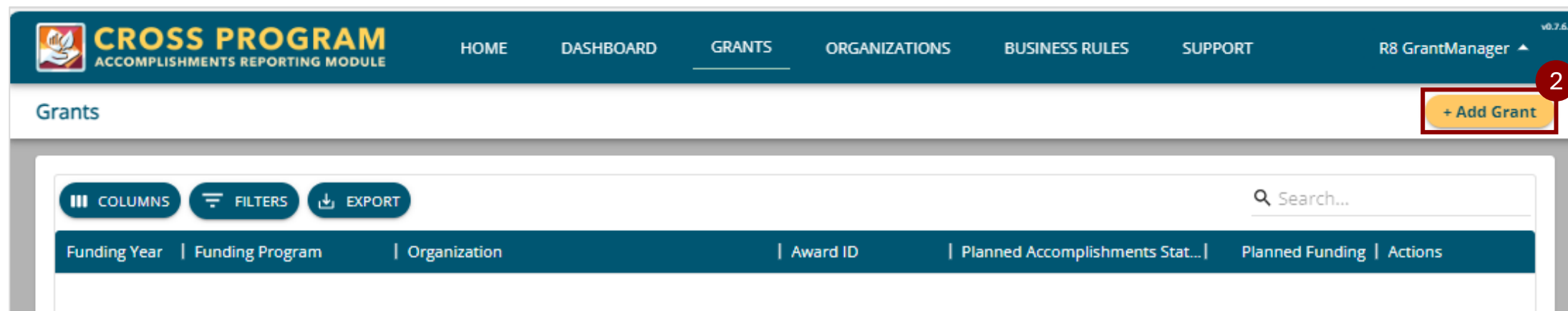
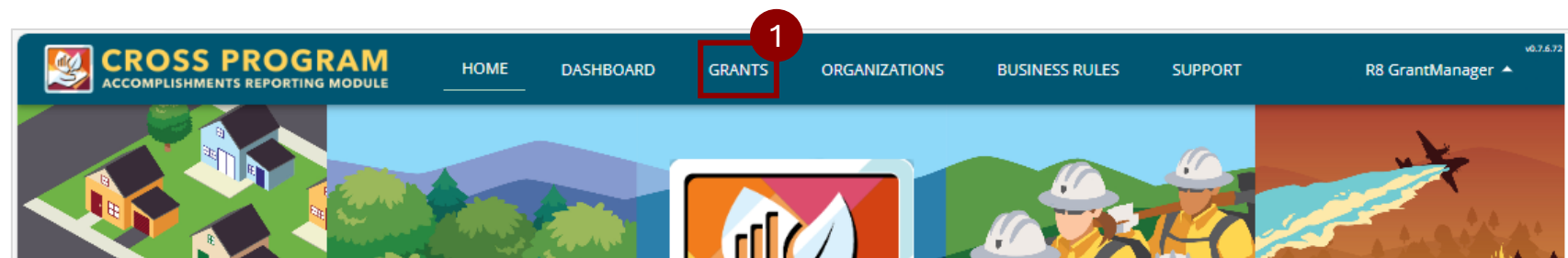
Note: Reporting is limited to State Fire and Volunteer Fire Programs only.

This example shows the vantage point of a signed-in USFS Regional Grant Manager for USFS Southern Region (R8). As a result, only grantee Organizations within that UFSF Region will be seen in the Grants grid.

Note: This grid will be empty until a USFS Grant Manager enters the first grant.

To add a grant, follow the steps below:

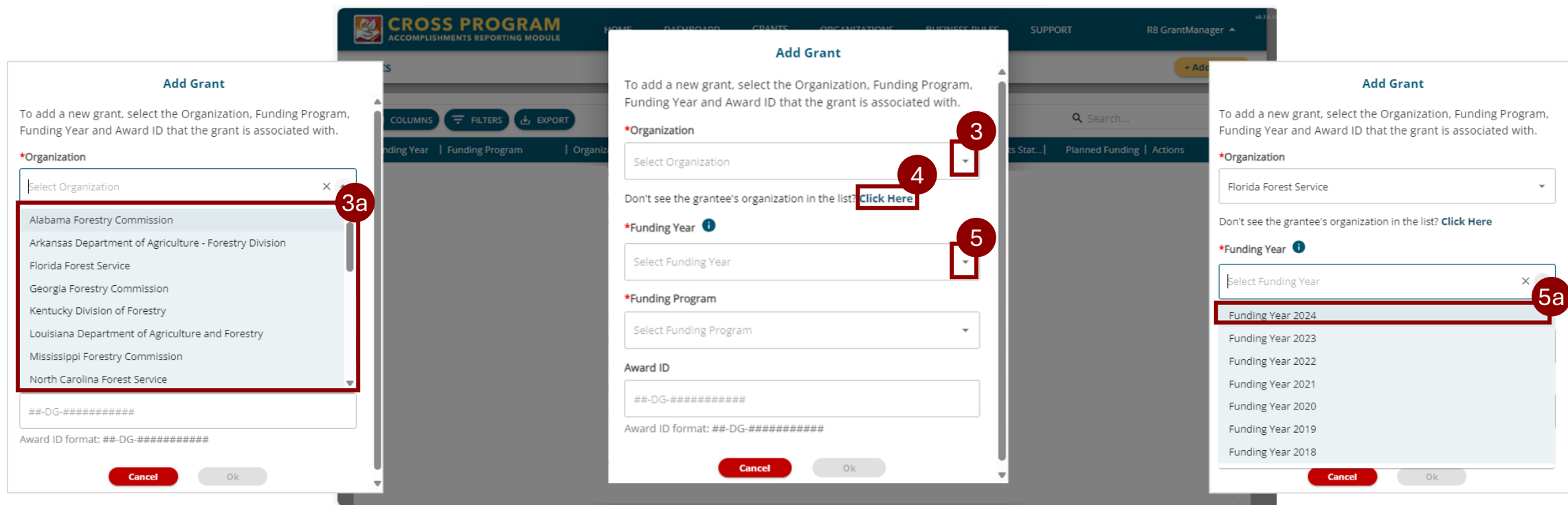
1. Select “**GRANTS**”
2. Select “**+ Add Grant**”



# Adding a Grant (Continued)

3. Select the drop down for “**Organization**”
  - a. Choose the grantee organization who is receiving program funding. You can type in the name to filter the list
4. If you don’t see the grantee’s organization, select “**Click here**” and follow the instructions [here](#)
5. Select the drop down for “**Funding Year**”
  - a. Choose the grant’s Funding Year

**IMPORTANT:** This will usually be today’s federal fiscal year. Please do not select any year earlier than 2024, as earlier years are available for technical reasons and for supporting future loading of earlier Grants that are still active.



The image displays three overlapping screenshots of the 'Add Grant' form in the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE'. The form is titled 'Add Grant' and includes instructions: 'To add a new grant, select the Organization, Funding Program, Funding Year and Award ID that the grant is associated with.'

**Callout 3:** Points to the 'Organization' dropdown menu.

**Callout 3a:** Points to the list of organizations, including Alabama Forestry Commission, Arkansas Department of Agriculture - Forestry Division, Florida Forest Service, Georgia Forestry Commission, Kentucky Division of Forestry, Louisiana Department of Agriculture and Forestry, Mississippi Forestry Commission, and North Carolina Forest Service.

**Callout 4:** Points to the 'Click Here' link for organizations not in the list.

**Callout 5:** Points to the 'Funding Year' dropdown menu.

**Callout 5a:** Points to the list of funding years, including Funding Year 2024, Funding Year 2023, Funding Year 2022, Funding Year 2021, Funding Year 2020, Funding Year 2019, and Funding Year 2018.

The form also includes fields for 'Funding Program' (with a dropdown), 'Award ID' (with a format: ##-DG-#####), and buttons for 'Cancel' and 'Ok'.

# Adding a Grant (Continued)

6. Select the drop down for “**Funding Program**”
  - a. Choose the appropriate Funding Program
7. Select the “**Award ID**” field and enter the Award ID

**IMPORTANT:** The form requires that you enter the correct number of digits, but it will help you with formatting the dashes. Also, if the Award has not yet been finalized you are still able to proceed and can enter it later. Go [here](#) for information on later editing your Grant.

8. Select “**OK**” to create the new Grant

The image displays three sequential screenshots of the 'Add Grant' form, illustrating the steps for adding a new grant. Red boxes and numbers highlight specific fields and actions.

**Step 6a:** The first screenshot shows the 'Add Grant' form with the 'Funding Program' dropdown menu open. The dropdown list includes options like 'State Fire Capacity - Core', 'Volunteer Fire Capacity', 'IJA State Fire Assistance' (highlighted), 'IJA Volunteer Fire Assistance', 'Western Wildland Urban Interface Grant', 'NEMW Wildfire Risk Reduction Grant', 'Southern Mitigation Grant', and 'Joint Chiefs Landscape Restoration Grant'. A red box and the number '6a' highlight this dropdown menu.

**Step 6:** The second screenshot shows the 'Add Grant' form with the 'Funding Program' dropdown menu closed. A red box and the number '6' highlight the 'Funding Program' field.

**Step 7:** The third screenshot shows the 'Add Grant' form with the 'Award ID' field highlighted. A red box and the number '7' highlight this field. The 'Award ID' field contains the text '##-DG-#####'.

**Step 8:** The fourth screenshot shows the 'Add Grant' form with the 'Award ID' field filled with '24-DG-12345678910'. A red box and the number '8' highlight the 'Ok' button at the bottom right of the form.



# Adding Planned Accomplishments - Overview

There are two ways to enter Planned Accomplishments. One way is from the list of Grants; learn more about this method [here](#). The other way is done after adding a Grant, shown previously [here](#). We will focus on adding accomplishments directly after creating a grant and will look at the commands at the top of the Planned Accomplishment window.

1. Select **“Add Accomplishments”**
2. To leave the Planned Accomplishment window at any time, use the X icon at the top of the screen
3. To stay in the form but delete your entries, select the refresh icon
4. Select the **“Save Draft”** icon to Save a draft and go to the Planned Accomplishments summary window
5. Once the form is filled out, you can select **“Complete”**
6. You can collapse or expand the form using the arrows
7. The business rules for each field will be listed above that field; you do not need to include dollar signs for estimated dollar amounts

### Grant Created

Your grant has been successfully created.  
What would you like to do next?


**Grant Details**  
I/JA State Fire Assistance  
Florida Forest Service  
Funding Year: 2024  
Award ID: 24-DG-12345678910

1

Add Accomplishments

Go to Grant Profile Page

Done

 **CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SLIPSTREAM REPORTING Manager v0.7.6.72

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service / I/JA State Fire Assistance / Funding Year 2024

2

3

4

5

6

7

X

Refresh

Save Draft

Complete

Cross-Functional Program Investments

Community Mitigation and Hazardous Fuels

CWPPs / Fire Management Plans / Risk Assessments

1 - Enter the total ESTIMATED number number of CWPPs, Fire Management Plans, Risk Assessments or equivalent completed with federal State Fire grant funding. 2 - Enter the ESTIMATED total dollar amount of federal State Fire funds to be used to complete the Plans & Assessments. 3 - Enter the total ESTIMATED number of communities to be DIRECTLY assisted.

Total planned number to be completed

Planned Cost

Total estimated number of communities to be assisted

Enter Total planned number to be completed

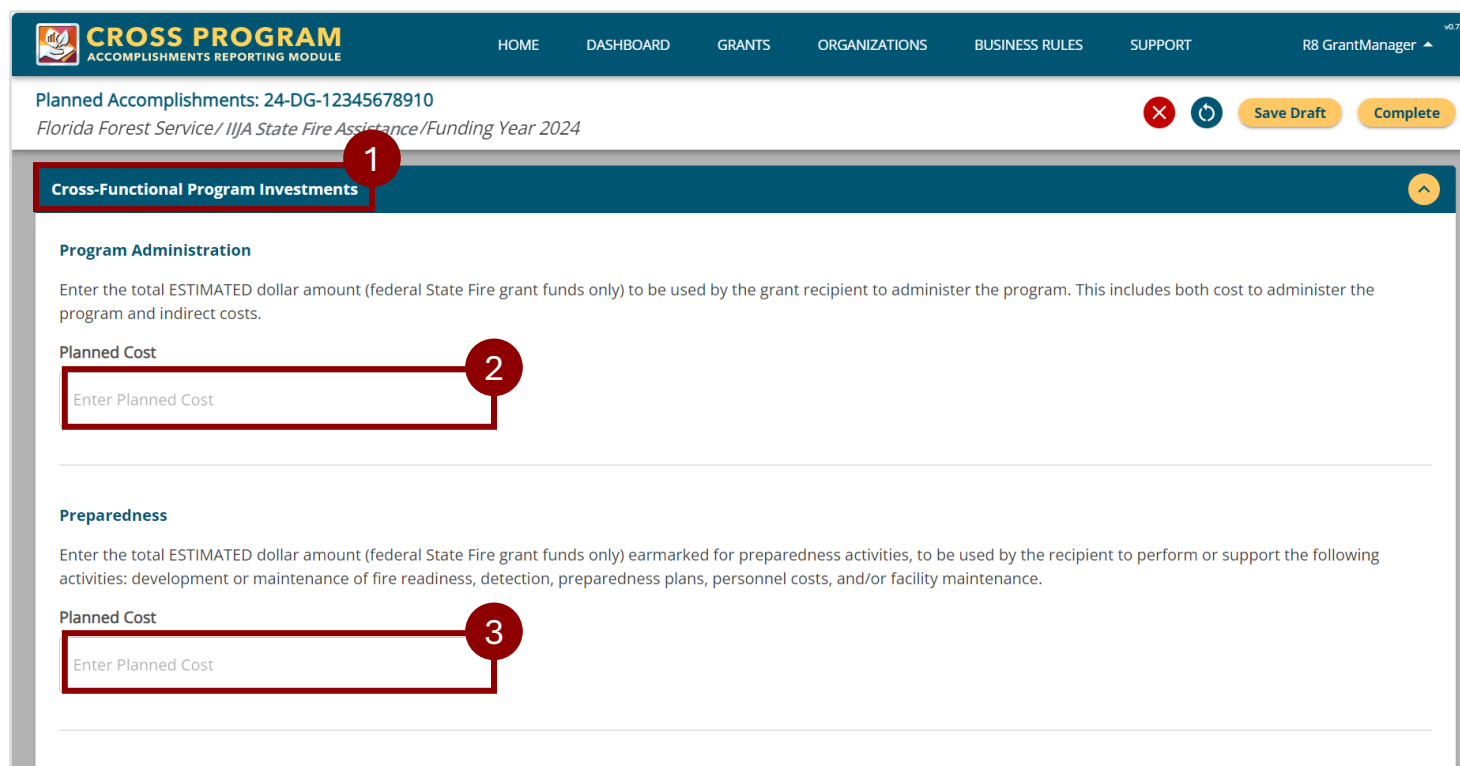
Enter Planned Cost

Enter Total estimated number of communities to be a

# Adding Accomplishments - State Fire Programs

This section will cover the fields to enter in the Planned Accomplishments for State Fire Program grants. You will first need to add a Grant; if needed, review the steps [here](#). To add accomplishments for an already created Grant, review the steps [here](#).

1. The first section is the “**Cross Functional Program Investments**”
2. For “**Program Administration**”, select the “**Planned Cost**” field and enter the total estimated dollar amount
3. For “**Preparedness**”, select the “**Planned Cost**” field and enter the estimated dollar amount



**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT R8 GrantManager

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/ IJJA State Fire Assistance/Funding Year 2024

Save Draft Complete

**Cross-Functional Program Investments**

**Program Administration**

Enter the total ESTIMATED dollar amount (federal State Fire grant funds only) to be used by the grant recipient to administer the program. This includes both cost to administer the program and indirect costs.

**Planned Cost**

Enter Planned Cost

**Preparedness**

Enter the total ESTIMATED dollar amount (federal State Fire grant funds only) earmarked for preparedness activities, to be used by the recipient to perform or support the following activities: development or maintenance of fire readiness, detection, preparedness plans, personnel costs, and/or facility maintenance.

**Planned Cost**

Enter Planned Cost



# Adding Accomplishments - State Fire Programs (Continued)

4. Scroll down, and for **“Suppression & Support”**, select the **“Planned Cost”** field and enter the total estimated dollar amount
5. For **“Supplies and Maintenance”**, select the **“Planned Cost”** field and enter the total estimated dollar amount
6. For **“Equipment”**, select the **“Planned Cost”** field and enter the total estimated dollar amount
7. For **“Training”**, select the **“Planned Cost”** field and enter the total estimated dollar amount
8. Select the adjacent **“Personnel”** field and enter the estimated number of personnel

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/ I/JA State Fire Assistance /Funding Year 2024

**Suppression Operations & Support**

Enter the total dollar \$ amount (report federal SFA funds only) to be expended on suppression operations or support functions (e.g., dispatch centers, initial/extended attack fire suppression, law enforcement).

Planned Cost

Enter Planned Cost

**Supplies and Maintenance**

Enter the total ESTIMATED dollar amount (federal State Fire grant funds only) to be used to purchase all types of supplies and/or apparatus valued under \$5,000 (e.g., PPE, generators, pumps, leaf blowers, hand tools, FEPP apparatus, and communication systems.) Equipment that has a per unit cost below the federal threshold of \$5000 should be reported here. Costs for maintenance or rehab of all types of equipment (including FEPP) may exceed \$5000 and should be reported here.

Planned Cost

Enter Planned Cost

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/ I/JA State Fire Assistance /Funding Year 2024

**Equipment**

Enter the total ESTIMATED dollar amount (federal State Fire grant funds only) to be used to purchase all types of equipment (federally-defined) and/or apparatus that is valued over \$5,000 per unit. (e.g., generators, engines, tractor plow / dozer units, slip-ons, pumps, dry hydrants, or other apparatus, communications equipment, etc.) Note: each piece of equipment valued over \$5,000 needs additional reporting and tracking on form FS-1534. Maintenance and rehab costs NOT reported here.

Planned Cost

Enter Planned Cost

**Training**

1 - Enter the total ESTIMATED dollar amount (federal State Fire grant funds only) to be expended for training such as wildland fire management, prescribed fire and incident command, etc. to organization personnel (e.g., trainee is an employee associated with the State Forestry organization, or other state, tribal, career fire service, volunteer, or non-profit organization). 2 - Enter the total number of personnel expected to receive training through this grant with federal funds through the State Fire program.

Planned Cost

Enter Planned Cost

Personnel

Enter Personnel



# Adding Accomplishments - State Fire Programs (Continued)

9. The next section is the “**Community Mitigation and Hazardous Fuels**”
10. For “**CWPPs / Fire Management Plans / Risk Assessments**”, select “**Total Planned number to be completed**” field and enter the total estimated number to be completed
11. Select the adjacent “**Planned Cost**” field and enter the estimated total dollar amount
12. Select the adjacent “**Total estimated number of communities to be assisted**” field and enter the estimated number
13. For “**Prevention / Education Programs**” select the “**Total number to be conducted/implemented**” field and enter the total estimated number
14. Select the adjacent “**Planned Cost**” field and enter the estimated total dollar amount
15. Select the adjacent “**Total estimated number of communities to be assisted**” field and enter the estimated total

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/ IJJA State Fire Assistance Funding Year 2024

Community Mitigation and Hazardous Fuels

**CWPPs / Fire Management Plans / Risk Assessments**

1 - Enter the total ESTIMATED number number of CWPPs, Fire Management Plans, Risk Assessments or equivalent completed with federal State Fire grant funding. 2 - Enter the ESTIMATED total dollar amount of federal State Fire funds to be used to complete the Plans & Assessments. 3 - Enter the total ESTIMATED number of communities to be DIRECTLY assisted.

Total planned number to be completed **10** Planned Cost **11** Total estimated number of communities to be assisted **12**

Enter Total planned number to be completed Enter Planned Cost Enter Total estimated number of communities to be a

**Prevention / Education Programs**

1 - Enter the total ESTIMATED number of prevention programs or campaigns to be conducted or implemented with federal State Fire grant funding. (e.g., school programs, civic organizations, Fire Department Open Houses, parades, mass mailings such as teacher packets, etc.) Mass mailings or teacher packets will be reported as one activity for each project mailing. Do not report the total number of packets mailed or produced. 2 - Enter the total ESTIMATED dollar amount used to complete these activities (report federal State Fire funds only). 3 - Enter the ESTIMATED total number of communities to be DIRECTLY assisted.

Total number to be conducted/implemented **13** Planned Cost **14** Total estimated number of communities to be assisted **15**

Enter Total number to be conducted/implemented Enter Planned Cost Enter Total estimated number of communities to be a

# Adding Accomplishments - State Fire Programs (Continued)

16. For **“Hazardous Fuels Reduction / Mitigation Projects”**, select the **“Total number to be conducted/implemented”** field and enter the estimated number
17. Select the adjacent **“Planned Cost”** field and enter the estimated cost
18. Select the adjacent **“Total estimated number of communities to be assisted”** field and enter the estimated number
19. For **“Hazardous Fuels Reduction Treatments – DIRECTLY FUNDED”**, select the **“Total acres of prescribed fire treatment”** field and enter the estimated total acres
20. Select the adjacent **“Total acres of mechanical or other treatment”** field and enter the estimated number of acres

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/ IJJA State Fire Assistance/Funding Year 2024

✕ ↺ Save Draft Complete

### Hazardous Fuels Reduction / Mitigation Projects

1 - Enter the total ESTIMATED number of hazardous fuels reduction or mitigation projects to be conducted (e.g., prescribed fire and mechanical fuel reduction, Firewise or defensible space projects, rural water delivery enhancement). 2 - Enter the ESTIMATED total dollar amount (report federal State Fire grant funds only) to be expended. 3 - Enter the ESTIMATED total number of communities to be assisted by the treatment of DIRECTLY FUNDED or LEVERAGED acres (benefit to community can be direct or indirect).

Total number to be conducted/implemented	Planned Cost	Total estimated number of communities to be assisted
Enter Total number to be conducted/implemented	Enter Planned Cost	Enter Total estimated number of communities to be a

### Hazardous Fuels Reduction Treatments - DIRECTLY FUNDED

1 - Enter the total ESTIMATED number of acres to be treated with prescribed fire to reduce hazardous fuels where the acres treated will be accomplished due DIRECTLY to a federal State Fire grant to accomplish hazardous fuel reduction. 2 - Enter the total ESTIMATED number of acres to be treated with mechanical or other means to reduce hazardous fuels where the acres treated will be accomplished due DIRECTLY to a federal State Fire grant to accomplish hazardous fuel reduction. NOTE: Treated acres should be counted based on the treatment activity, not on the "footprint," (e.g., for the same 10-acre parcel, the entire area may be mowed for 10 acres of accomplishment, then hand thinned on 5 of its acres, and hand piles burned on 5 of the acres, for a total of 20 acres of accomplishment).

Total acres of prescribed fire treatment	Total acres of mechanical or other treatment
Enter Total acres of prescribed fire treatment	Enter Total acres of mechanical or other treatment

### Hazardous Fuels Reduction Treatments - LEVERAGED



# Adding Accomplishments - State Fire Programs (Continued)

21. For “**Hazardous Fuels Reduction Treatment – Leveraged**”, select the “**Total acres prescribed fire treatments LEVERAGED**” field and enter the estimated total
22. Select the adjacent “**Total acres mechanical treatments LEVERAGED**” field and enter the estimated total
23. Review your entries, then select “**Complete**”

**IMPORTANT:** Use the “**Save Draft**” option only if your entries are not complete. While the quantities entered **will not** be included in gPAS reporting unless you select “**Complete**”, they **will** be reflected in the dashboards.

Planned Accomplishments: 24-DG-12345678910

Florida Forest Service/ IJJA State Fire Assistance/Funding Year 2024

×

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Save Draft

Complete

**Hazardous Fuels Reduction Treatments - DIRECTLY FUNDED**

1 - Enter the total ESTIMATED number of acres to be treated with prescribed fire to reduce hazardous fuels where the acres treated will be accomplished due DIRECTLY to a federal State Fire grant to accomplish hazardous fuel reduction. 2 - Enter the total ESTIMATED number of acres to be treated with mechanical or other means to reduce hazardous fuels where the acres treated will be accomplished due DIRECTLY to a federal State Fire grant to accomplish hazardous fuel reduction. NOTE: Treated acres should be counted based on the treatment activity, not on the "footprint," (e.g., for the same 10-acre parcel, the entire area may be mowed for 10 acres of accomplishment, then hand thinned on 5 of its acres, and hand piles burned on 5 of the acres, for a total of 20 acres of accomplishment).

Total acres of prescribed fire treatment

Total acres of mechanical or other treatment

Enter Total acres of prescribed fire treatment

Enter Total acres of mechanical or other treatment

**Hazardous Fuels Reduction Treatments - LEVERAGED**

Enter the total ESTIMATED number of acres to be treated to reduce hazardous fuels where federal State Fire grant funding will make treatment possible (e.g., SF funds are used to pay for position(s) that enabled treatment of acres even when grant did not pay for the treatment directly; SF funds combined with other funds / in kind services to treat acres; SF funds used for training personnel planning, implementing, and/or supporting/dispatching the treatment; SF funds used to purchase, modify, maintain equipment used to treat acres; SF funds used to purchase materials / supplies (i.e. tools, PPE, radios, water handling equipment) used to treat acres; SF funds dispatch, fuels and/or weather monitoring equipment, systems, or staffing essential to treatment operations; SF grant matching funds of any type are used to treat acres).

Total acres prescribed fire treatments LEVERAGED

Total acres mechanical treatments LEVERAGED

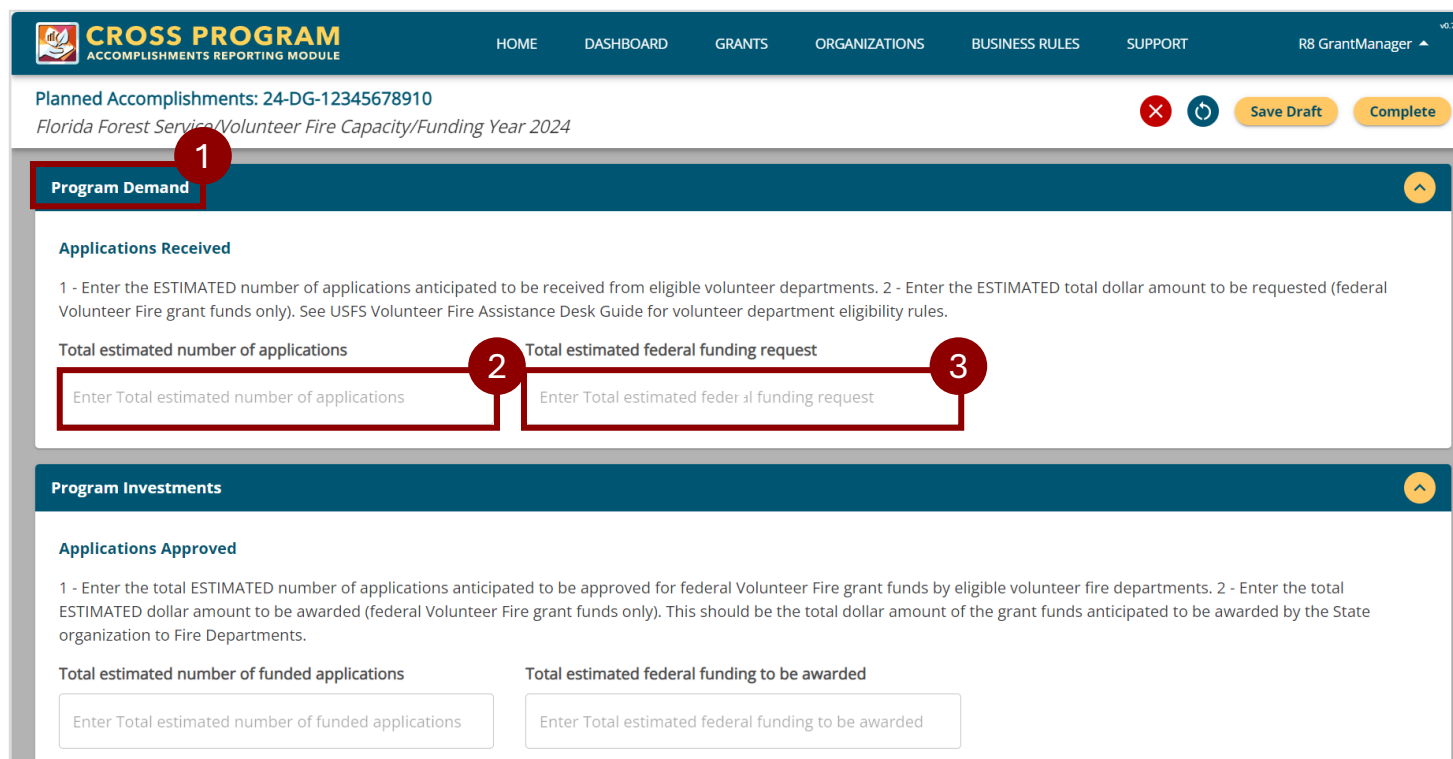
Enter Total acres prescribed fire treatments LEVERAGED

Enter Total acres mechanical treatments LEVERAGED

# Adding Accomplishments - Volunteer Fire Programs

This section will cover the fields to enter in the Planned Accomplishments for Volunteer Fire Program grants. You will first need to add a Grant; if needed, review the steps [here](#). To add accomplishments for an already created Grant, review the steps [here](#).

1. The first section is for “**Program Demand**”
2. For “**Applications Received**”, select the “**Total estimated number of applications**” field and enter the estimated total
3. Select the adjacent “**Total estimated federal funding request**” field and enter the estimated total



**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT R8 GrantManager v0.7.6.72

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/Volunteer Fire Capacity/Funding Year 2024

Save Draft Complete

**Program Demand**

**Applications Received**

1 - Enter the ESTIMATED number of applications anticipated to be received from eligible volunteer departments. 2 - Enter the ESTIMATED total dollar amount to be requested (federal Volunteer Fire grant funds only). See USFS Volunteer Fire Assistance Desk Guide for volunteer department eligibility rules.

Total estimated number of applications Total estimated federal funding request

Enter Total estimated number of applications Enter Total estimated federal funding request

**Program Investments**

**Applications Approved**

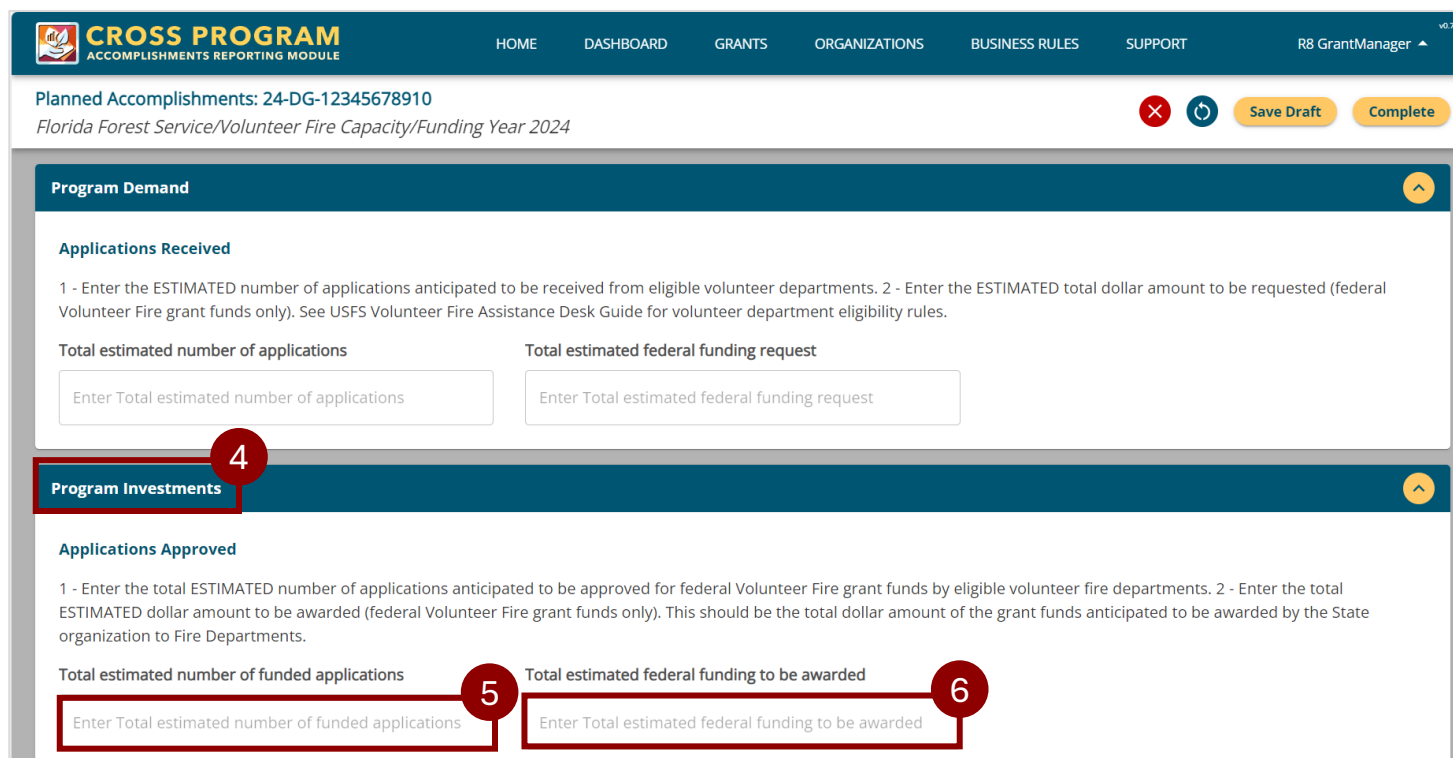
1 - Enter the total ESTIMATED number of applications anticipated to be approved for federal Volunteer Fire grant funds by eligible volunteer fire departments. 2 - Enter the total ESTIMATED dollar amount to be awarded (federal Volunteer Fire grant funds only). This should be the total dollar amount of the grant funds anticipated to be awarded by the State organization to Fire Departments.

Total estimated number of funded applications Total estimated federal funding to be awarded

Enter Total estimated number of funded applications Enter Total estimated federal funding to be awarded

# Adding Accomplishments - Volunteer Fire Programs (Continued)

4. The second section is for **“Program Investments”**
5. For **“Applications Approved”** select **“Total estimated number of funded applications”** field and enter the estimated total
6. Select the adjacent **“Total estimated federal funding to be awarded”** field and enter the estimated total



**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT R8 GrantManager v0.7.6.72

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/Volunteer Fire Capacity/Funding Year 2024

Save Draft Complete

**Program Demand**

**Applications Received**

1 - Enter the ESTIMATED number of applications anticipated to be received from eligible volunteer departments. 2 - Enter the ESTIMATED total dollar amount to be requested (federal Volunteer Fire grant funds only). See USFS Volunteer Fire Assistance Desk Guide for volunteer department eligibility rules.

Total estimated number of applications Total estimated federal funding request

Enter Total estimated number of applications Enter Total estimated federal funding request

**Program Investments**

**Applications Approved**

1 - Enter the total ESTIMATED number of applications anticipated to be approved for federal Volunteer Fire grant funds by eligible volunteer fire departments. 2 - Enter the total ESTIMATED dollar amount to be awarded (federal Volunteer Fire grant funds only). This should be the total dollar amount of the grant funds anticipated to be awarded by the State organization to Fire Departments.

Total estimated number of funded applications Total estimated federal funding to be awarded

Enter Total estimated number of funded applications Enter Total estimated federal funding to be awarded





# Adding Accomplishments - Volunteer Fire Programs (Continued)

7. For **“Program Administration”**, select the **“Planned Cost”** field and enter the estimated cost
8. For **“Supplies and Maintenance”**, select the **“Planned Cost”** field and enter the estimated cost
9. For the **“Equipment section”**, select the **“Planned Cost”** field and enter the estimated cost
10. For **“Training”**, select the **“Planned Cost”** field and enter the estimated cost
11. Select the adjacent **“Number of firefighters trained”** field and enter the estimated number

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/Volunteer Fire  
Capacity/Funding Year 2024

**Program Administration**

Enter the total ESTIMATED dollar amount (federal Volunteer Fire grant funds only) used by the State to administer the program. This includes cost both to administer the program and indirect costs. (Up to 10% of grant amount awarded to a State can be used to administer the Volunteer Fire program. This is separate from any State indirect amount).

Planned Cost **7**

Enter Planned Cost

**Supplies and Maintenance**

Enter the total ESTIMATED dollar amount (federal Volunteer Fire grant funds only) to be used to purchase all types of supplies and/or apparatus valued under \$5,000 (PPE, generators, pumps, leaf blowers, hand tools, dry hydrants, FEPP apparatus, and communication systems). Equipment that has a per unit cost below the federal threshold of \$5000 should be reported here. Costs for maintenance or rehab of all types of equipment (including FEPP) may exceed \$5000 and should be reported here. Do not include supplies, equipment or maintenance to be funded through a fire department pass-thru grant

Planned Cost **8**

Enter Planned Cost

Planned Accomplishments: 24-DG-12345678910  
Florida Forest Service/Volunteer Fire  
Capacity/Funding Year 2024

**Equipment**

Enter the total ESTIMATED dollar amount (federal Volunteer Fire grant funds only) to be used to purchase all types of equipment (federally-defined) and/or apparatus that is valued over \$5,000 per unit. (e.g., PPE, generators, dry hydrants, pumps, leaf blowers, hand tools, FEPP apparatus, and communication systems). Note: each piece of equipment valued over \$5,000 needs additional reporting and tracking on form FS-1534. Maintenance and rehab costs NOT reported here. Do not include equipment to be funded through a fire department pass-thru grant

Planned Cost **9**

Enter Planned Cost

**Training**

1 - Enter the total ESTIMATED dollar amount (federal Volunteer Fire grant funds only) to be expended for firefighter training such as wildland fire management, prescribed fire and incident command, etc. 2 - Enter the total number of firefighters expected to receive training through this grant with federal funds through the Volunteer Fire program. Do not include training to be funded through a fire department pass-thru grant

Planned Cost **10** Number of firefighters trained **11**

Enter Planned Cost Enter Number of firefighter



# Adding Accomplishments - Volunteer Fire Programs (Continued)

12. For “**Communities Assisted**”, select the “**Total estimated number of communities to be assisted**” field and enter the estimated number of communities
13. For “**New / Expanded Fire Departments**”, select the “**Planned Cost**” field and enter the estimated dollar amount
14. Select the adjacent “**Number of New/Expanded Departments**” field and enter the estimated number
15. Review your entries, then select “**Complete**”

**IMPORTANT:** Use the “**Save Draft**” option only if your entries are not complete. While the quantities entered **will not** be included in gPAS reporting unless you select “**Complete**”, they **will** be reflected in the dashboards.

Planned Accomplishments: 24-DG-12345678910

Florida Forest Service/Volunteer Fire Capacity/Funding Year 2024

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Save Draft

Complete

Communities Assisted

Enter the total ESTIMATED number of communities to receive assistance as a result of federal Volunteer Fire funding. Be sure to include any communities that are to receive firefighter training.

Total estimated number of communities to be assisted

Enter Total estimated number of communities to

New / Expanded Fire Departments

1 - Enter the ESTIMATED number of fire departments planned to be established or expanded using federal Volunteer Fire funding. 2 - Enter the dollar amount (federal Volunteer Fire grant funds only) of the VFA funding that is planned to be used for establishing or expanding fire departments. NOTE: A fire department may be considered expanded if it has either a) increased its capability by addition of a new substation, or b) utilizes Volunteer Fire expenditures to facilitate an increased response. A fire department is not considered expanded simply by increasing the number of firefighters that are part of the department.

Planned Cost

Enter Planned Cost

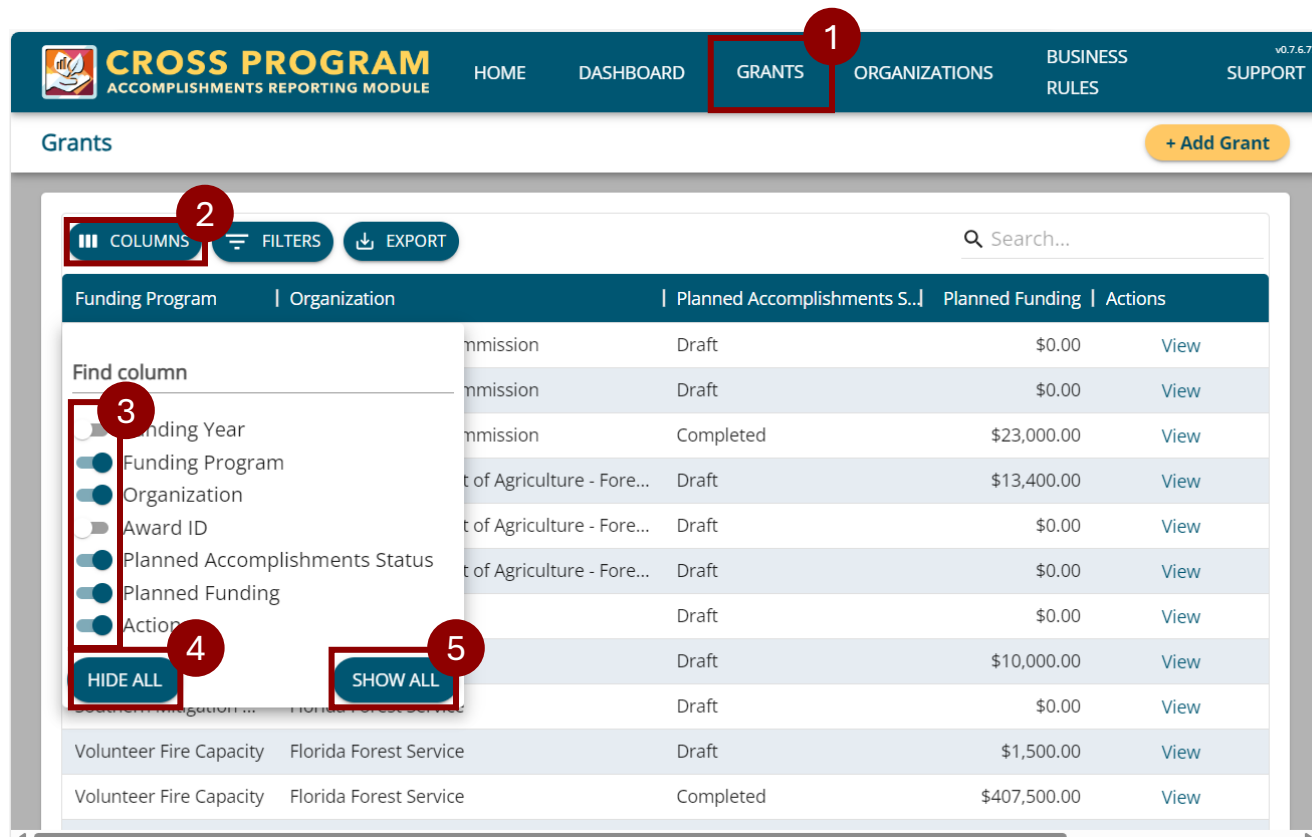
Number of New/Expanded Departments

Enter Number of New/Expanded Departments

# Grants Grid Functionality

The Grants grid allows you to focus in on what is most important to you. You will only see the grants that you are authorized to see. Learn more [here](#)

1. Select “**Grants**” from the header to see the list of Grants that have been entered for your area of authority
2. Select “**Columns**” to only see specific columns you care about
3. Select the toggle to hide or show a column
4. Select “**HIDE ALL**” to hide all columns, allowing you to quickly select one or two to focus on
5. Select “**SHOW ALL**” to show all columns



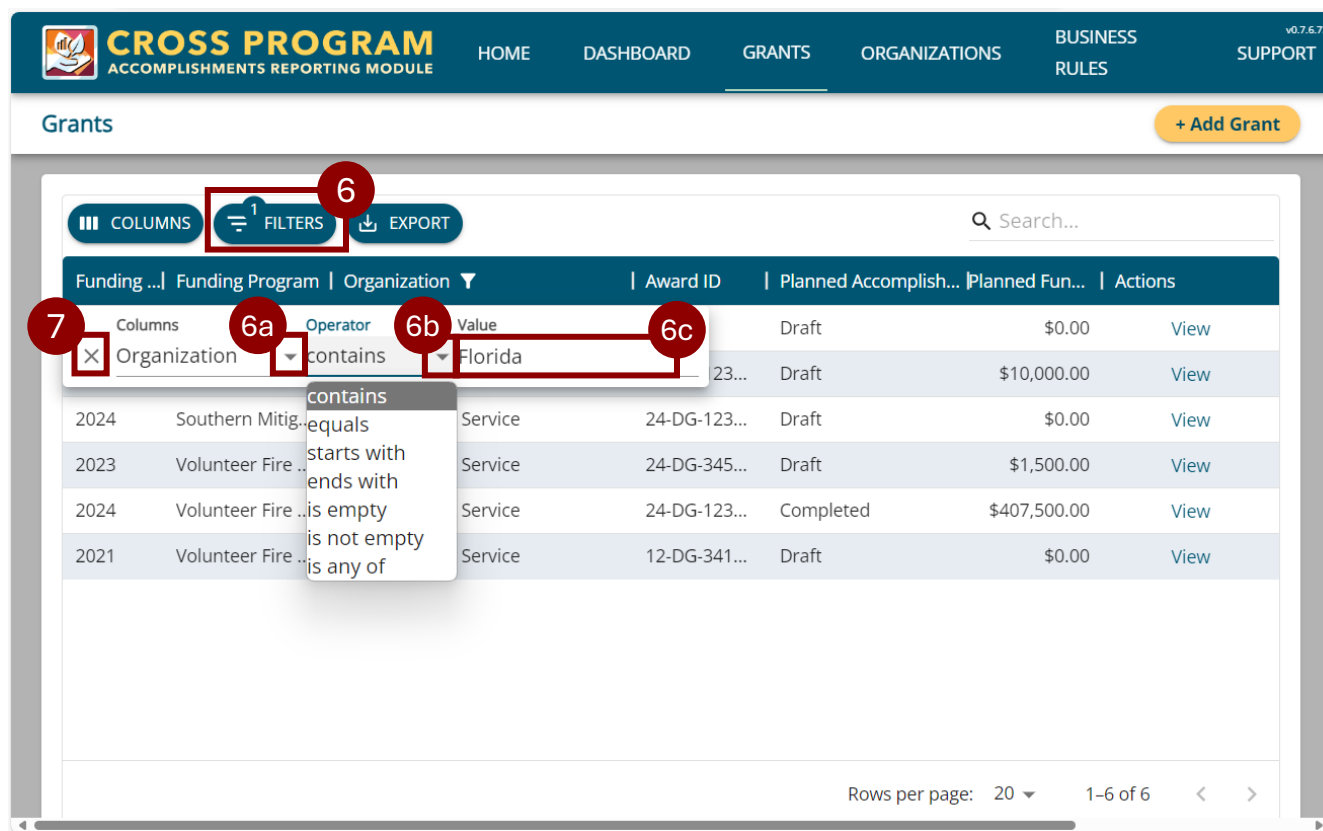
The screenshot displays the 'Grants' section of the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE'. The top navigation bar includes links for HOME, DASHBOARD, GRANTS (highlighted with a red box and callout 1), ORGANIZATIONS, BUSINESS RULES, and SUPPORT. Below the navigation bar, the 'Grants' section features a '+ Add Grant' button and a table of grants. The table has columns for Funding Program, Organization, Planned Accomplishments Status, Planned Funding, and Actions. A 'COLUMNS' dropdown menu is open, showing a list of columns with toggle switches (highlighted with a red box and callout 2). The 'HIDE ALL' button (highlighted with a red box and callout 4) and 'SHOW ALL' button (highlighted with a red box and callout 5) are located at the bottom of the dropdown menu. The table contains several rows of grant data, including 'Volunteer Fire Capacity' and 'Volunteer Fire Capacity' from 'Florida Forest Service'.

Funding Program	Organization	Planned Accomplishments Status	Planned Funding	Actions
Volunteer Fire Capacity	Florida Forest Service	Draft	\$1,500.00	<a href="#">View</a>
Volunteer Fire Capacity	Florida Forest Service	Completed	\$407,500.00	<a href="#">View</a>

# Grants Grid Functionality (Continued)

6. Select “**FILTERS**” to drill down to items you care about; there can only be one filter applied at a time
  - a) Select the drop down for “**Columns**” to filter a specific column
  - b) Select the drop down for “**Operator**” to change the operator
  - c) Select the field below “**Value**” and type in the filter value
7. To remove the filter, select “**FILTERS**”, then select the “**X**”

Note: You can use the “**ends with**” operator to filter Award IDs by their last 3 digits.



The screenshot shows the 'Grants' section of the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE'. The interface includes a top navigation bar with links to HOME, DASHBOARD, GRANTS, ORGANIZATIONS, BUSINESS RULES, and SUPPORT. A search bar is located on the right. The main area displays a table with columns: Funding ..., Funding Program, Organization, Award ID, Planned Accomplish..., Planned Fun..., and Actions. A filter dropdown menu is open, showing options for Columns, Operator, and Value. The 'Columns' dropdown is highlighted with a red box and labeled '7'. The 'Operator' dropdown is highlighted with a red box and labeled '6a'. The 'Value' dropdown is highlighted with a red box and labeled '6b'. The 'Value' field is highlighted with a red box and labeled '6c'. The 'Organization' column is highlighted with a red box and labeled '6'. The 'Award ID' column is highlighted with a red box and labeled '6c'. The 'Planned Fun...' column is highlighted with a red box and labeled '6c'. The 'Actions' column is highlighted with a red box and labeled '6c'. The table contains several rows of data, including entries for 'Southern Mitig...', 'Volunteer Fire...', and 'Volunteer Fire...'. The bottom of the page shows 'Rows per page: 20' and '1-6 of 6'.

Funding ...	Funding Program	Organization	Award ID	Planned Accomplish...	Planned Fun...	Actions
Columns		Operator	Value	Draft	\$0.00	View
X Organization		contains	Florida	Draft	\$10,000.00	View
2024	Southern Mitig...	contains	Service	Draft	\$0.00	View
2023	Volunteer Fire...	starts with	Service	Draft	\$1,500.00	View
2024	Volunteer Fire...	ends with	Service	Completed	\$407,500.00	View
2021	Volunteer Fire...	is empty	Service	Draft	\$0.00	View
		is not empty				
		is any of				

# Grants Grid Functionality (Continued)

8. Select “**Export**”, then “**Download as CSV**” to download the grants as a CSV
  9. Select “**Search**”, then type in key words to search for a specific grant
    - a. Select the “**X**” to exit the search
  10. Hover over a column and select the up arrow to change the search to ascending, the down arrow to change to sort descending or click the down arrow again to go back to the unsorted view
- Note: For fields with letters, the sort will be alphabetical; for fields with numbers, the sort will be numerical.
11. Hover over a column then select the ellipses to “**Sort by ASC**”, “**Sort by DESC**”, or to “**Filter**” that specific column, or select “**Hide**” or “**Show columns**”

The screenshot shows the 'Grants' grid in the Cross Program Accomplishments Reporting Module. The top navigation bar includes links for HOME, DASHBOARD, GRANTS, ORGANIZATIONS, BUSINESS RULES, and SUPPORT. The 'GRANTS' tab is active. Below the navigation bar, there are buttons for 'COLUMNS', 'FILTERS', and 'EXPORT'. The 'EXPORT' button is highlighted with a red circle and the number 8. Below the 'EXPORT' button, a dropdown menu is visible with the option 'Download as CSV' highlighted with a red box. To the right of the 'EXPORT' button is a search bar with the placeholder text 'Search...'. The search bar is highlighted with a red circle and the number 9. Below the search bar is a table with columns: Funding ID, Funding Program, Award ID, Planned Accomplishment, Planned Funding, and Actions. The table contains several rows of grant data.

The screenshot shows the 'Grants' grid in the Cross Program Accomplishments Reporting Module. The top navigation bar is the same as the previous screenshot. Below the navigation bar, there are buttons for 'COLUMNS', 'FILTERS', and 'EXPORT'. The search bar now contains the text 'Florida Volunteer' and is highlighted with a red circle and the number 9a. Below the search bar, there is a dropdown menu for the 'Award ID' column. The dropdown menu is open, showing options: 'Unsort', 'Sort by ASC', 'Sort by DESC', 'Filter', 'Hide', and 'Show columns'. The 'Sort by ASC' option is highlighted with a red circle and the number 10. The 'Sort by DESC' option is highlighted with a red circle and the number 11. Below the dropdown menu is a table with columns: Funding Program, Organization, Award ID, Planned Accomplishment, Planned Funding, and Actions. The table contains three rows of grant data.



# Grants Grid Functionality (Continued)

12. Select “**View**” to view, add or edit Planned Accomplishments for a Grant; learn more [here](#)
13. Select the arrow by the “**Rows per page:**” to change how many pages you see at once; you can choose from 20, 50, or 100 rows if you have that many planned accomplishments entered
14. Select the arrows to go forward or back a page

Note: You will only be able to go forward or back a page if you have a greater number of grants than what is viewable on that page.

**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT

Grants [+ Add Grant](#)

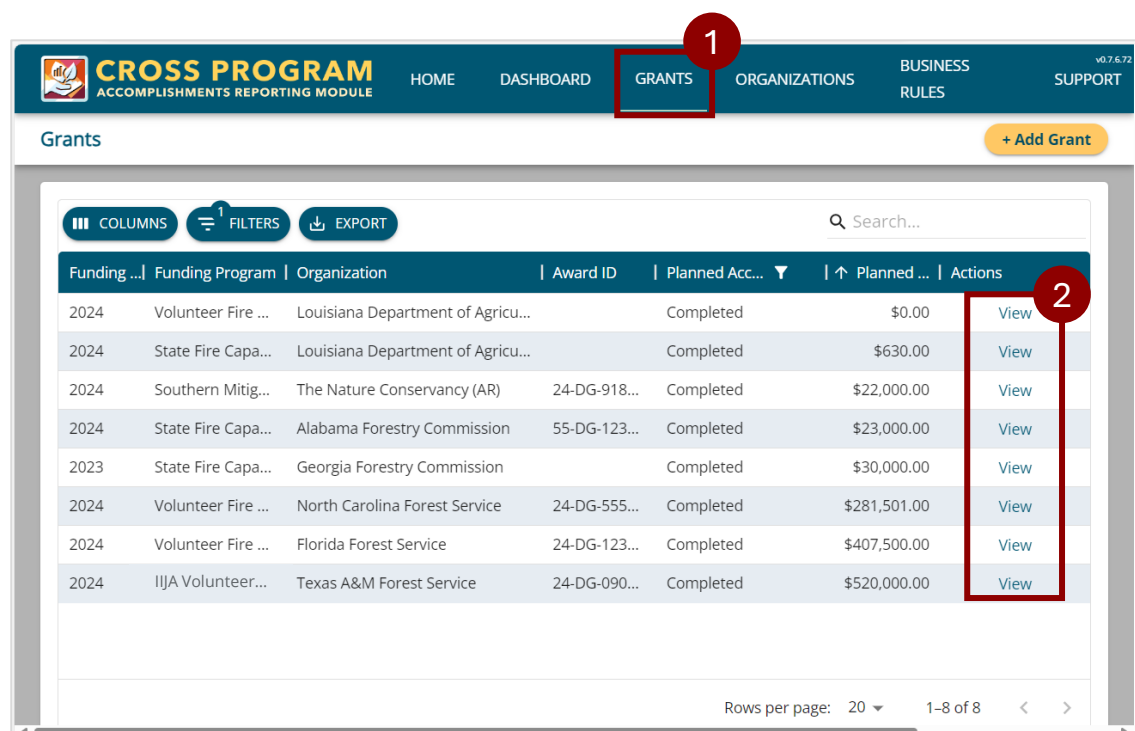
**COLUMNS** **FILTERS** **EXPORT**

Funding ...	Funding Program	Organization	Award ID	Planned Acc... ▼	Planned ...	Actions
2024	Volunteer Fire ...	Louisiana Department of Agricu...		Completed	\$0.00	<a href="#">View</a>
2024	State Fire Capa...	Louisiana Department of Agricu...		Completed	\$630.00	<a href="#">View</a>
2024	Southern Mitig...	The Nature Conservancy (AR)	24-DG-918...	Completed	\$22,000.00	<a href="#">View</a>
2024	State Fire Capa...	Alabama Forestry Commission	55-DG-123...	Completed	\$23,000.00	<a href="#">View</a>
2023	State Fire Capa...	Georgia Forestry Commission		Completed	\$30,000.00	<a href="#">View</a>
2024	Volunteer Fire ...	North Carolina Forest Service	24-DG-555...	Completed	\$281,501.00	<a href="#">View</a>
2024	Volunteer Fire ...	Florida Forest Service	24-DG-123...	Completed	\$407,500.00	<a href="#">View</a>
2024	IJA Volunteer...	Texas A&M Forest Service	24-DG-090...	Completed	\$520,000.00	<a href="#">View</a>

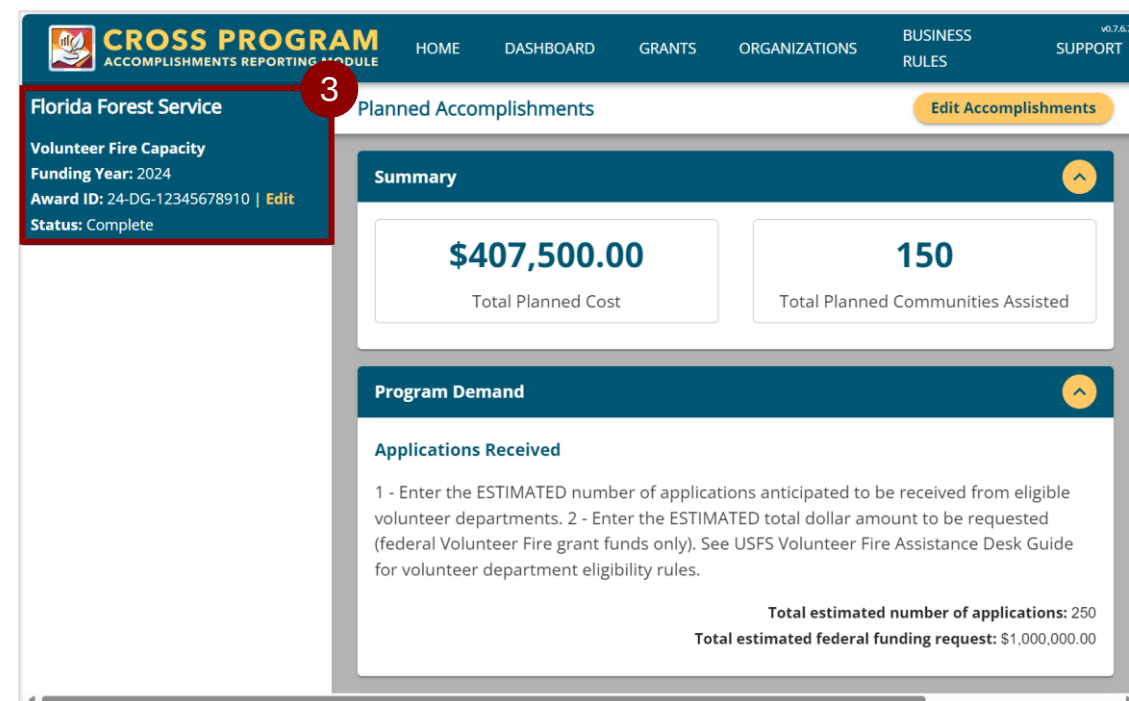
Rows per page: 20 ▼ 1-8 of 8 < >

# View or Edit a Planned Accomplishment

1. Select “**Grants**” to see the list of Grants that have been entered. You will only see the grants that you are authorized to see. Learn more [here](#)
2. Select “**View**” next to the Grant you want to see; see the filtering instructions [here](#) if needed
3. At the top left, you can view the Organization, Funding Year, Funding Program, the Award ID, and the Status of the Planned Accomplishments



Funding ...	Funding Program	Organization	Award ID	Planned Acc...	Planned ...	Actions
2024	Volunteer Fire ...	Louisiana Department of Agricu...		Completed	\$0.00	<a href="#">View</a>
2024	State Fire Capa...	Louisiana Department of Agricu...		Completed	\$630.00	<a href="#">View</a>
2024	Southern Mitig...	The Nature Conservancy (AR)	24-DG-918...	Completed	\$22,000.00	<a href="#">View</a>
2024	State Fire Capa...	Alabama Forestry Commission	55-DG-123...	Completed	\$23,000.00	<a href="#">View</a>
2023	State Fire Capa...	Georgia Forestry Commission		Completed	\$30,000.00	<a href="#">View</a>
2024	Volunteer Fire ...	North Carolina Forest Service	24-DG-555...	Completed	\$281,501.00	<a href="#">View</a>
2024	Volunteer Fire ...	Florida Forest Service	24-DG-123...	Completed	\$407,500.00	<a href="#">View</a>
2024	IJJA Volunteer...	Texas A&M Forest Service	24-DG-090...	Completed	\$520,000.00	<a href="#">View</a>



## Planned Accomplishments

**Summary**

**\$407,500.00**  
Total Planned Cost

**150**  
Total Planned Communities Assisted

**Program Demand**

**Applications Received**

1 - Enter the ESTIMATED number of applications anticipated to be received from eligible volunteer departments. 2 - Enter the ESTIMATED total dollar amount to be requested (federal Volunteer Fire grant funds only). See USFS Volunteer Fire Assistance Desk Guide for volunteer department eligibility rules.

**Total estimated number of applications: 250**  
**Total estimated federal funding request: \$1,000,000.00**

# View or Edit a Planned Accomplishment (Continued)

4. You will see different summary widgets (and accomplishment metrics) depending on whether you are viewing State or Volunteer Fire Program Planned Accomplishments:
  - a) The State Forest Program grants **“Summary”** will have the **“Total Planned Cost”**, the **“Total Planned Acres”**, and the **“Total Planned Communities Assisted”**
  - b) The Volunteer Forest Program grants **“Summary”** will have the **“Total Planned Cost”** and the **“Total Planned Communities Assisted”** widgets
5. Select the arrows to collapse a section and jump to information in a different section
6. Select **“Edit Accomplishments”** to edit or add Planned Accomplishments.

Note: If authorized, you can make updates at any time in the grant lifecycle, which will facilitate re-baselining targets based on any mutually-agreed upon adjustments to the grant targets.

**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT

Florida Forest Service  
IJA State Fire Assistance  
Funding Year: 2024  
Award ID: 24-DG-12345678910 | [Edit](#)  
Status: Complete

Planned Accomplishments [Edit Accomplishments](#)

**Summary**

**\$86,500.00**  
Total Planned Cost

**75**  
Total Planned Acres

**26**  
Total Planned Communities Assisted

**Cross-Functional Program Investments**

**Program Administration**

**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT

Florida Forest Service  
Volunteer Fire Capacity  
Funding Year: 2024  
Award ID: 24-DG-12345678910 | [Edit](#)  
Status: Complete

Planned Accomplishments [Edit Accomplishments](#)

**Summary**

**\$407,500.00**  
Total Planned Cost

**150**  
Total Planned Communities Assisted

**Program Demand**

**Applications Received**

1 - Enter the ESTIMATED number of applications anticipated to be received from eligible





# Organizations - Overview

The Organizations page shows potential grantees known for the State & Volunteer Fire Programs. The list contains a mixture of State Forestry and Fire organizations and any 'ad-hoc' grantee organizations that do not necessarily receive funding every year.

The State Forestry & Fire organizations are pre-loaded in the list and cannot be edited because they are specially managed so that users can get GARP accounts for these organizations. These organizations are expected to use the reporting modules to report their actual accomplishments.

Ad-hoc organizations are added by USFS Grant Managers, as needed to track their accomplishments.

**IMPORTANT:** The ad-hoc Organizations created in the Cross Program ARM are **not** available when users request GARP accounts. **If you anticipate that people from an organization will need to be able to do performance reporting in the future modules, please email [support@garphub.org](mailto:support@garphub.org), so we can create the organization within the system.**

If authorized, you can add an ad-hoc Organization from the Grants page when creating a new grant; see more [here](#).

# Adding an Organization

1. Select the “**ORGANIZATIONS**” Tab in the header
2. Select “+ Add New Organization”
3. Select the “**Organization Name**” field and enter the organization’s name
4. Select the “**Abbreviation**” field and enter the abbreviation
5. Select the “**Primary Reporting State**” field and choose the organization’s primary state affiliation

**IMPORTANT:** The state will be appended to the name and abbreviation to tell it apart from other instances of the organization (e.g., different chapters of an NGO). Although some organizations cross multiple states, the system currently only supports associating a single state. This state will also be used when aggregating gPAS performance metrics by state.

6. Select “**Create**”

Note: If the system detects similarity in the newly created organization to one already in the system, it will warn you, so you do not accidentally create a redundant organization in the system.

Name ↑	Abbrevi...	State	USFS Region	Date Created	Last Modified	Actions
Alabama Forestry Commission	AFC	Alabama	Southern Region	07/26/2024	07/26/2024	
Arkansas Department of Agriculture - Forestr...	ARFD	Arkansas	Southern Region	07/26/2024	07/26/2024	
Florida Forest Service	FFS	Florida	Southern Region	07/26/2024	07/26/2024	

### Ad-hoc Organization

Enter details for the ad-hoc grantee organization below. NOTE: The system will automatically append the organization's name and abbreviation with the Primary Reporting State so that others can recognize, use and not duplicate this organization in the future.

\*Organization Name

The Nature Conservancy

\*Abbreviation

TNC

\*Primary Reporting State

North Carolina

Preview:

Name: The Nature Conservancy(NC)  
Abbreviation: TNC(NC)

Cancel Create

# Organizations Grid Functionality

The Organizations list enables you to explore all the grantee organizations in the system.

1. Select “**Columns**” to only see specific columns you care about
2. Click the toggle to hide or show a column
3. Select “**HIDE ALL**” to hide all columns, allowing you to quickly select one or two to focus on
4. Select “**SHOW ALL**” to show all columns

**CROSS PROGRAM**  
ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS ORGANIZATIONS BUSINESS RULES SUPPORT R8 GrantManager

Organizations [+ Add New Organization](#)

Only organizations created within this module can be updated. Organizations listed without the edit option are those with managed access accounts.

**COLUMNS** FILTERS EXPORT Search...

Name ↑	Abbreviation	State	Date Created	Last Modified	Actions
AFC	Alabama	07/26/2024	07/26/2024		
ARFD	Arkansas	07/26/2024	07/26/2024		
FFS	Florida	07/26/2024	07/26/2024		
GFC	Georgia	07/26/2024	07/26/2024		
K YDOF	Kentucky	07/26/2024	07/26/2024		
LA DAF	Louisiana	07/26/2024	07/26/2024		
MSFC	Mississippi	07/26/2024	07/26/2024		
NCFS	North Carolina	07/26/2024	07/26/2024		
OFS	Oklahoma	07/26/2024	07/26/2024		
SCFC	South Carolina	07/26/2024	07/26/2024		
Temp Testing change yet again and again (NC)	TT	North Carolina	07/19/2024	07/19/2024	Edit
Tennessee Department of Agriculture - Division of Forestry	TN DOF	Tennessee	07/26/2024	07/26/2024	
Texas A&M Forest Service	TFS	Texas	07/26/2024	07/26/2024	
The Nature Conservancy (AR)	TNC	Arkansas	07/17/2024	07/17/2024	Edit

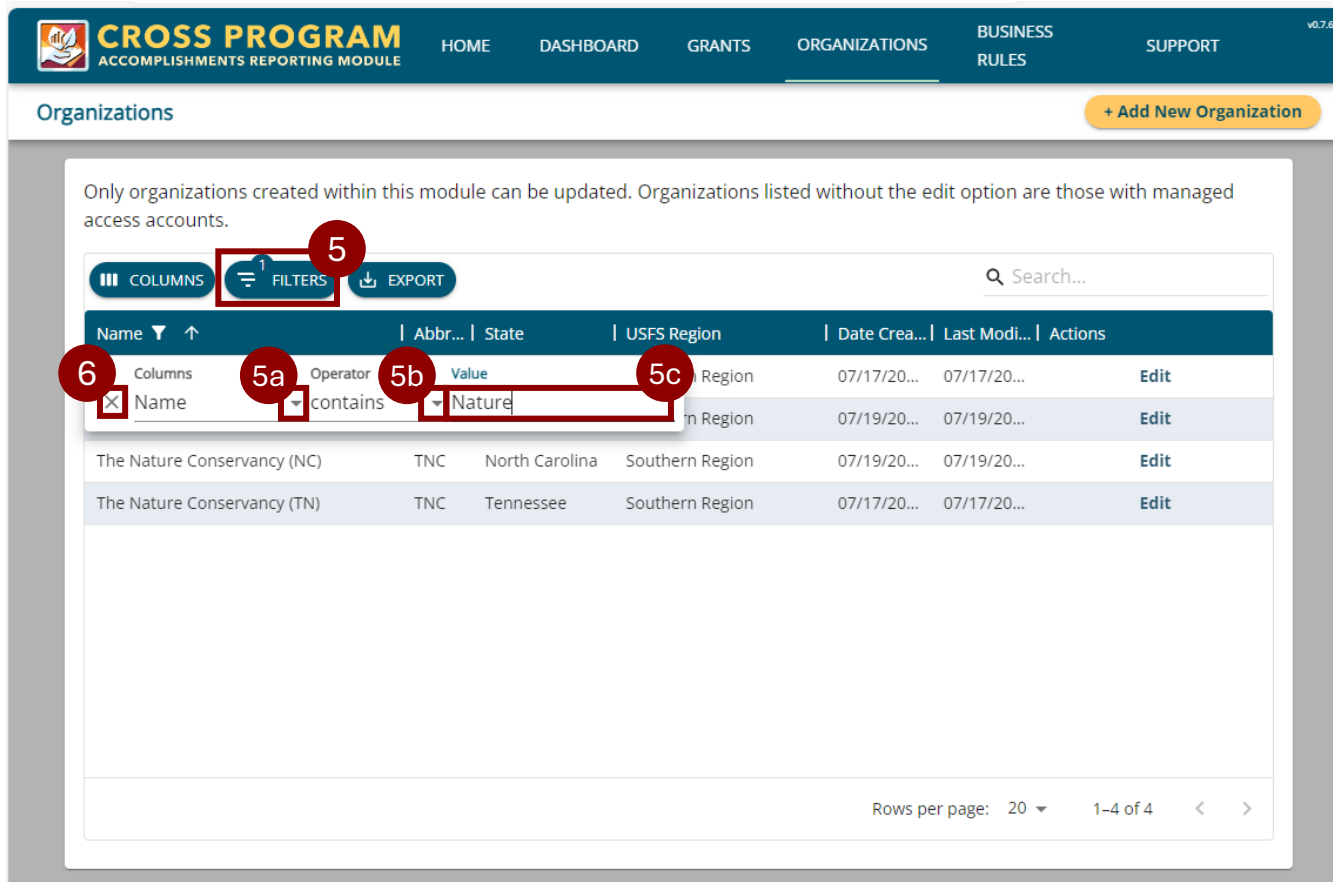
Find column

- ☐ Name
- ☒ Abbreviation
- ☒ State
- ☐ USFS Region
- ☒ Date Created
- ☒ Last Modified
- ☐ Actions

**HIDE ALL** **SHOW ALL**

# Organizations – Grid Functionality (Continued)

5. Select “**Filter**” to drill down to items you care about; there can only be one filter applied at a time
  - a) Select the drop down for “**Columns**” to filter a specific column
  - b) Select the drop down for “**Operator**” to change the operator
  - c) Select the field below “**Value**” and type in the filter value
6. Select “**Filters**”, then select the “**X**” to remove the filter



The screenshot displays the 'Organizations' page within the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE'. The page includes a navigation bar with links to HOME, DASHBOARD, GRANTS, ORGANIZATIONS, BUSINESS RULES, and SUPPORT. A '+ Add New Organization' button is located in the top right corner. Below the navigation bar, a message states: 'Only organizations created within this module can be updated. Organizations listed without the edit option are those with managed access accounts.'

The main content area features a grid of organizations. Above the grid, there are buttons for 'COLUMNS', 'FILTERS', and 'EXPORT'. A search bar is also present. The grid has columns for Name, Abbr..., State, USFS Region, Date Crea..., Last Modi..., and Actions. A filter is applied to the 'Name' column, showing results for 'The Nature Conservancy (NC)' and 'The Nature Conservancy (TN)'. Annotations with red circles and letters indicate the steps for applying and removing filters:

- 5**: Points to the 'FILTERS' button.
- 5a**: Points to the 'Columns' dropdown menu.
- 5b**: Points to the 'Operator' dropdown menu.
- 5c**: Points to the 'Value' input field.
- 6**: Points to the 'X' icon used to remove the filter.

At the bottom of the grid, there is a 'Rows per page' dropdown set to 20, and a pagination indicator showing '1-4 of 4'.

# Organizations – Grid Functionality (Continued)

7. Select “**Export**”, then “**Download as CSV**” to download the grants as a CSV
8. Select “**Search**”, then type in key words to search for a specific grant. Click the “**X**” to exit the search
9. Hover over a column and select the up arrow to change the search to ascending, the down arrow to change sort descending or click the down arrow again to go back to the unsorted view

Note: For fields with letters, the sort will be alphabetical, for fields with numbers the sort will be numerical.

14. Hover over a column and select the ellipses to “**Sort by ASC**”, “**Sort by DESC**”, “**Unsort**”, or to “**Filter**” that specific column or select “**Hide**” or “**Show columns**”

**CROSS PROGRAM**  
 ACCOMPLISHMENTS REPORTING MODULE

HOME DASHBOARD GRANTS **ORGANIZATIONS** ADMIN BUSINESS RULES SUPPORT WO Fedmanager

Organizations
 [+ Add New Organization](#)

Only organizations created within this module can be updated. Organizations listed without the edit option are those with managed access accounts.

COLUMNS FILTERS **EXPORT**

Search...

Name ↑	Download as CSV	Abbreviation	State ↑	USFS Region	Date Created	Last Modified	Actions
Alabama Forestry Commission		AFC	Alabama	Southern Region	07/31/2024	07/31/2024	
Alaska Department of Natural Resources - Division of Forestry		AK DOF	Alaska	Alaska Region	07/31/2024	07/31/2024	
American Forest (NM)		AF	New Mexico	Southwestern Region	07/17/2024	07/17/2024	Edit
American Forest Foundation (CT)		AFF	Connecticut	Eastern Region	07/23/2024	07/23/2024	Edit
American Forests Foundation (CA)		AFF	California	Pacific Southwest Region	07/17/2024	07/17/2024	Edit
American Samoa Community College Division of Agriculture, Co...		ASCC ACNR	American Samoa	Pacific Southwest Region	07/31/2024	07/31/2024	
Arizona Department of Forestry and Fire Management		AZ DFFM	Arizona	Southwestern Region	07/31/2024	07/31/2024	
Arkansas Department of Agriculture - Forestry Division		ARFD	Arkansas	Southern Region	07/31/2024	07/31/2024	
California Department of Forestry and Fire Protection		CAL FIRE	California	Pacific Southwest Region	07/31/2024	07/31/2024	

# Organizations – Grid Functionality (Continued)

12. Select “**Edit**” to edit an ad-hoc organization that was manually entered

13. Update fields as needed, then select “**Save**”

Note: You cannot change the Primary state of the organization, but you can fix errors in the name or abbreviation. Only the organizations added manually will be editable. Those that already exist within the system can only be edited by GARP support; if needed, contact GARP support with any name change requests at [support@garphub.org](mailto:support@garphub.org).

14. Select the arrow by the “**Rows per page:**” to change how many pages you see at once; you can choose from 20, 50, or 100 rows if you have that many planned accomplishments entered

15. Select the arrows to go forward or back a page

Note: You will only be able to go forward or back a page if you have a greater number of grants than what is viewable on that page.

**CROSS PROGRAM**  
 ACCOMPLISHMENTS REPORTING MODULE

HOME
 DASHBOARD
 GRANTS
 ORGANIZATIONS
 BUSINESS RULES
 SUPPORT

v0.7.6.72

Organizations

+ Add New Organization

Only organizations created within this module can be updated. Organizations listed without the edit option are those with managed access accounts.

COLUMNS

FILTERS

EXPORT

Search...

Name ↑	State	USFS Region	Date Crea...	Last Mod...	Actions
Temp Testing change yet again and ...	TT	North Carolina	Southern Region	07/19/20...	07/19/20... <b>Edit</b>
Tennessee Department of Agricultur...	TN ...	Tennessee	Southern Region	07/26/20...	07/26/20...
Texas A&M Forest Service	TFS	Texas	Southern Region	07/26/20...	07/26/20...
The Nature Conservancy (AR)	TNC	Arkansas	Southern Region	07/17/20...	07/17/20... <b>Edit</b>
The Nature Conservancy (KY)	TNC	Kentucky	Southern Region	07/19/20...	07/19/20... <b>Edit</b>
The Nature Conservancy (NC)	TNC	North Carolina	Southern Region	07/19/20...	07/19/20... <b>Edit</b>
The Nature Conservancy (TN)	TNC	Tennessee	Southern Region	07/17/20...	07/17/20... <b>Edit</b>
Timmons Group (VA)	TGT	Virginia	Southern Region	07/18/20...	07/18/20... <b>Edit</b>
Timmons Group Test (AR)	TGT	Arkansas	Southern Region	07/17/20...	07/17/20... <b>Edit</b>
Timmons Group Test (KY)	TGT	Kentucky	Southern Region	07/17/20...	07/17/20... <b>Edit</b>
Timmons Group Test Again (GA)	TGTA	Georgia	Southern Region	07/19/20...	07/19/20... <b>Edit</b>

Rows per page: 20 1-11 of 11

Ad-hoc Organization

Make any required corrections or changes.

\*Organization Name  
 The Nature Conservancy

\*Abbreviation  
 TNC

This Organization already has grants associated therefore the State cannot be changed. [Go to Grants list.](#)

\*Primary Reporting State  
 Arkansas

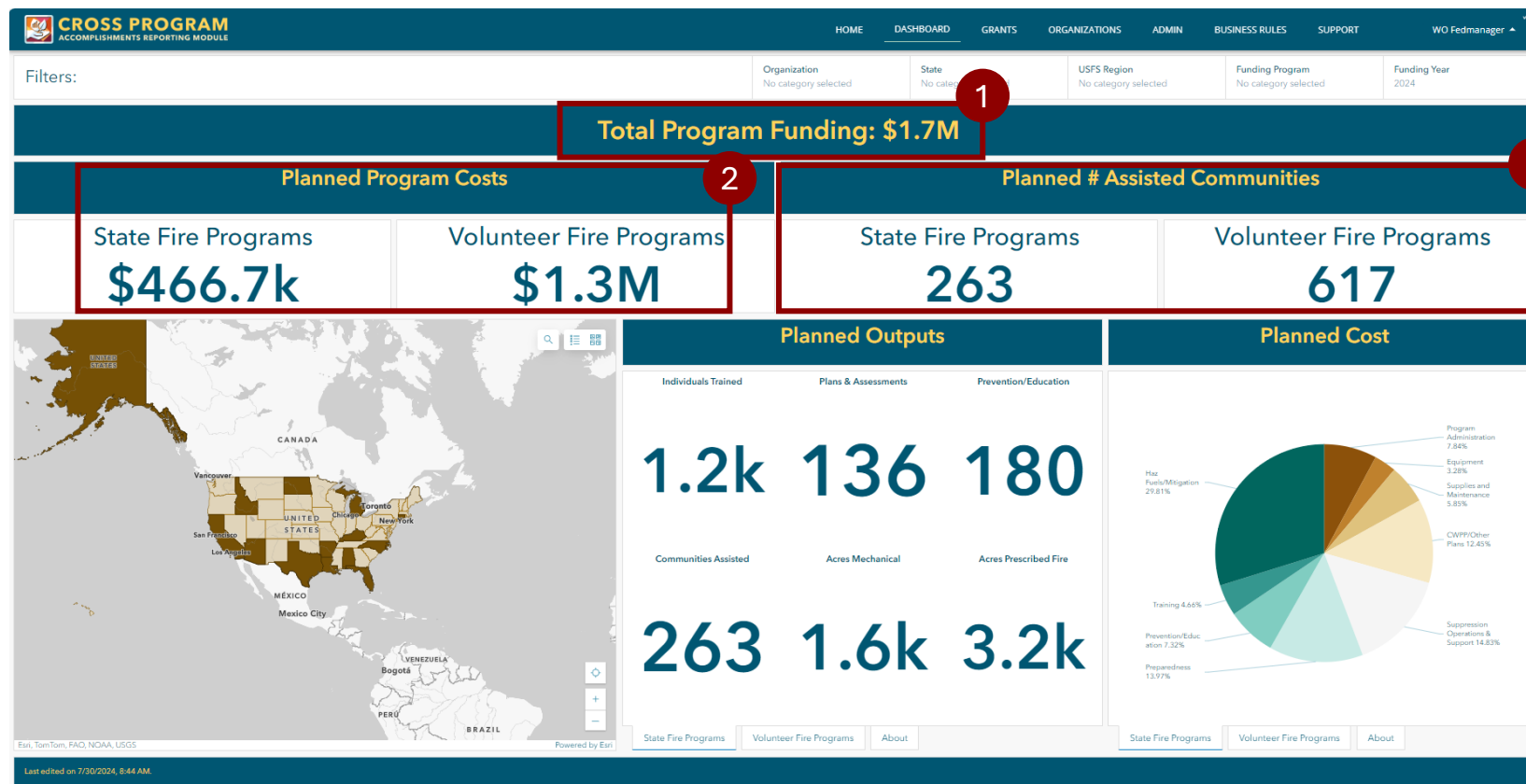
Preview:  
 Name: The Nature Conservancy(AR)  
 Abbreviation: TNC(AR)

Cancel
 Save

# Dashboard

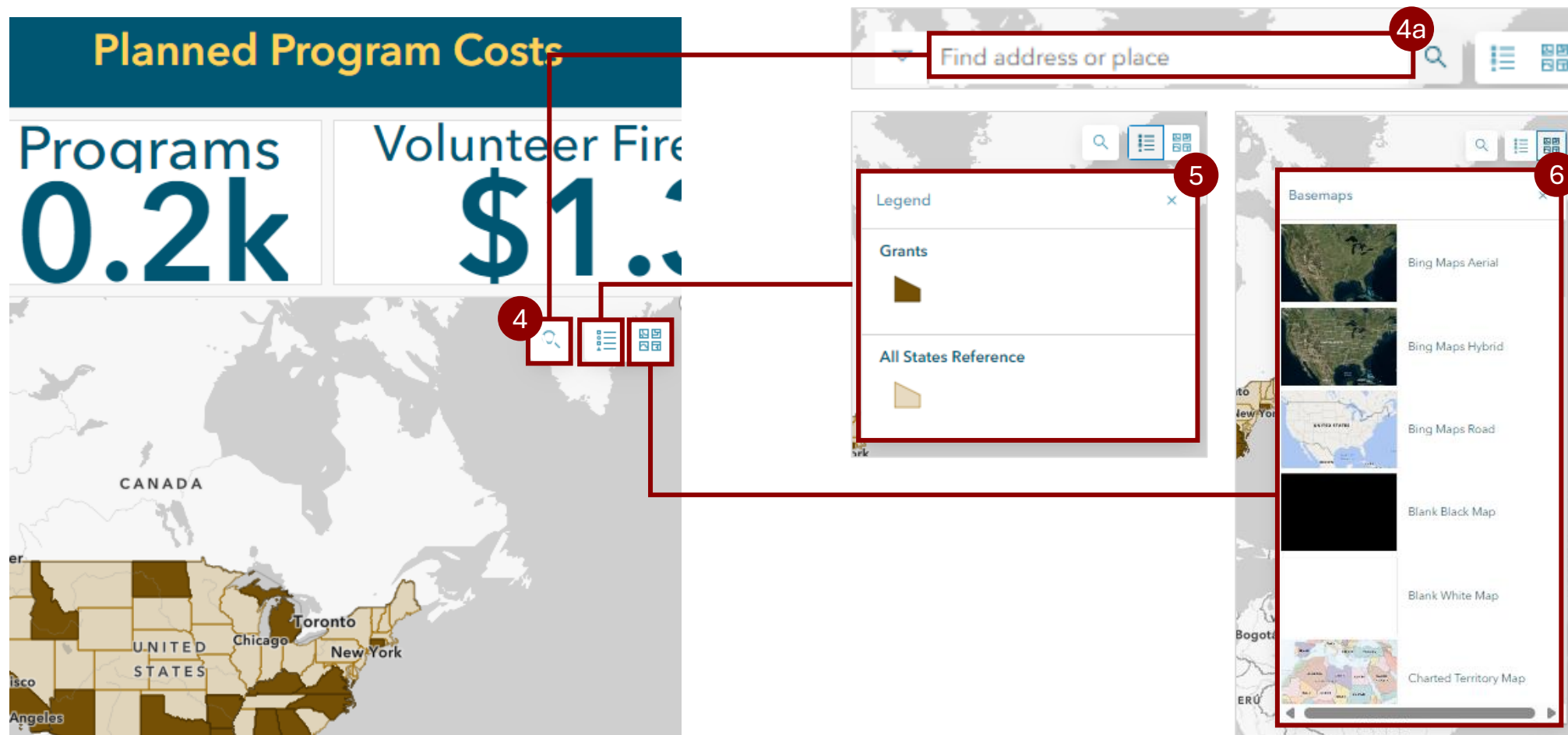
The Dashboard aggregates all planned accomplishments and spending and can be used to explore various metrics using several filters. The Dashboard is available to all signed-in users, including grantee and USFS users, and includes all the planned accomplishments and spending, regardless of accomplishments status (both Draft and Completed are included).

1. “**Total Program Funding**” shows all the planned costs from all the grants (based on filter selections)
2. The “**Planned Program Costs**” widget shows the breakdown of costs by State Fire Programs and Volunteer Fire Programs (based on filter selections)
3. The “**Planned # of Assisted Communities**” widget shows the breakdown of number of communities to be assisted by State Fire Programs and Volunteer Fire Programs (based on filter selections)



# Dashboard (Continued)

4. From the map, select the search icon to find a specific geographic location
  - a. Select the **“Find address or place”** field and type in the location you wish to find
5. Select the Legend icon to see the Legend
6. Select the Basemaps icon to change the base map



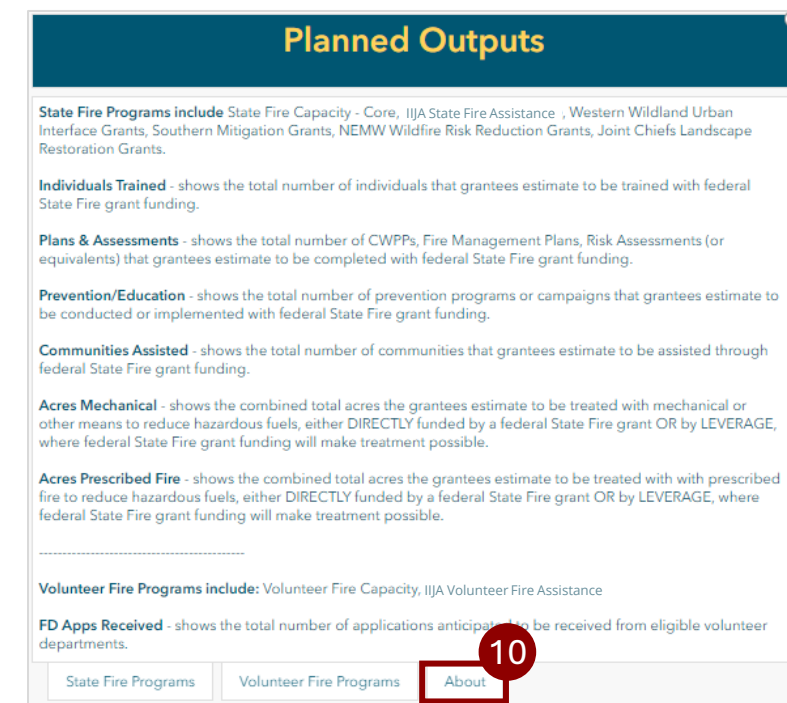
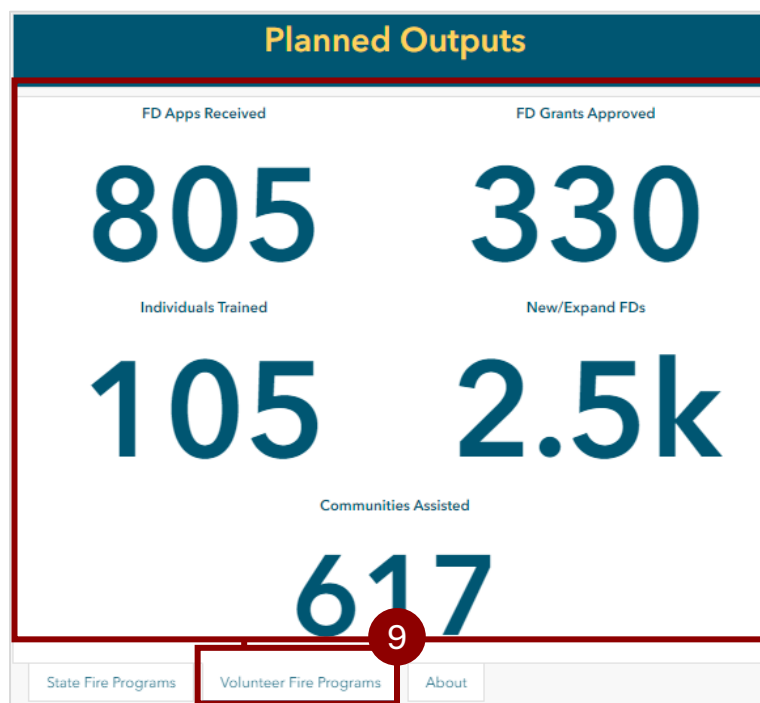
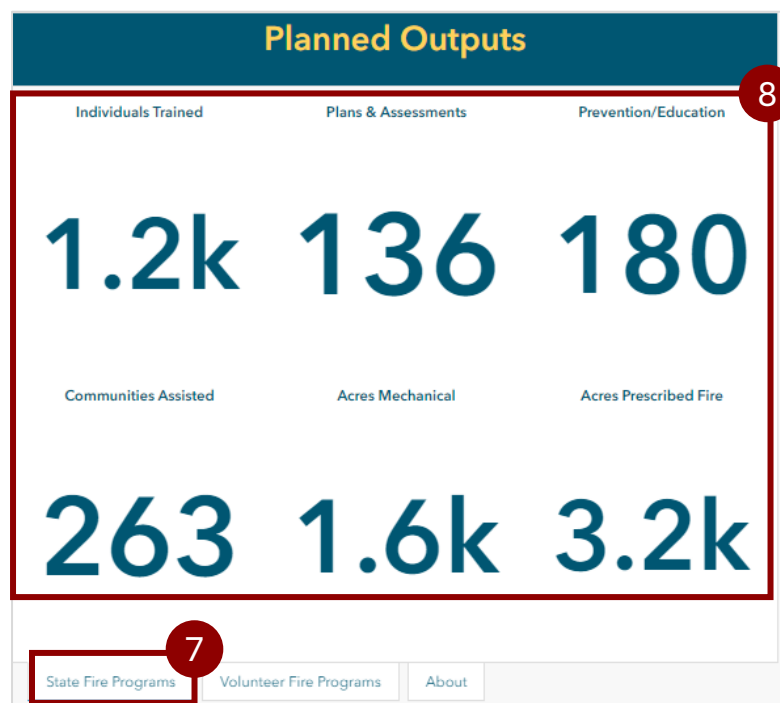
The screenshot displays the dashboard interface with the following elements and callouts:

- Planned Program Costs** (Header)
- Programs 0.2k** (Metric)
- Volunteer Fire \$1.3** (Metric)
- Map** (Main visualization area showing a map of North America with callout 4 pointing to the search icon).
- Search Bar** (Callout 4a) with the placeholder text "Find address or place".
- Legend** (Callout 5) showing a list of items: Grants, All States Reference.
- Basemaps** (Callout 6) showing a list of map styles: Bing Maps Aerial, Bing Maps Hybrid, Bing Maps Road, Blank Black Map, Blank White Map, Charted Territory Map.



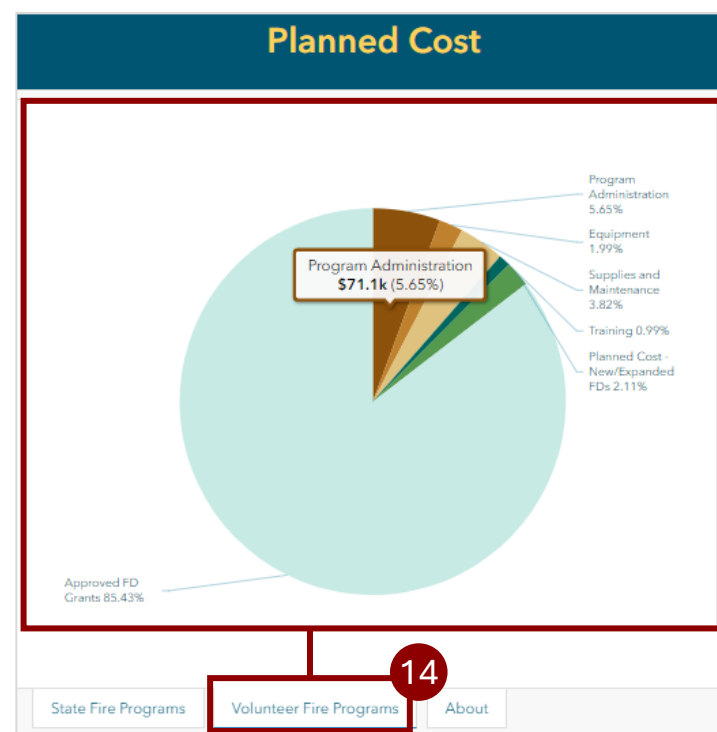
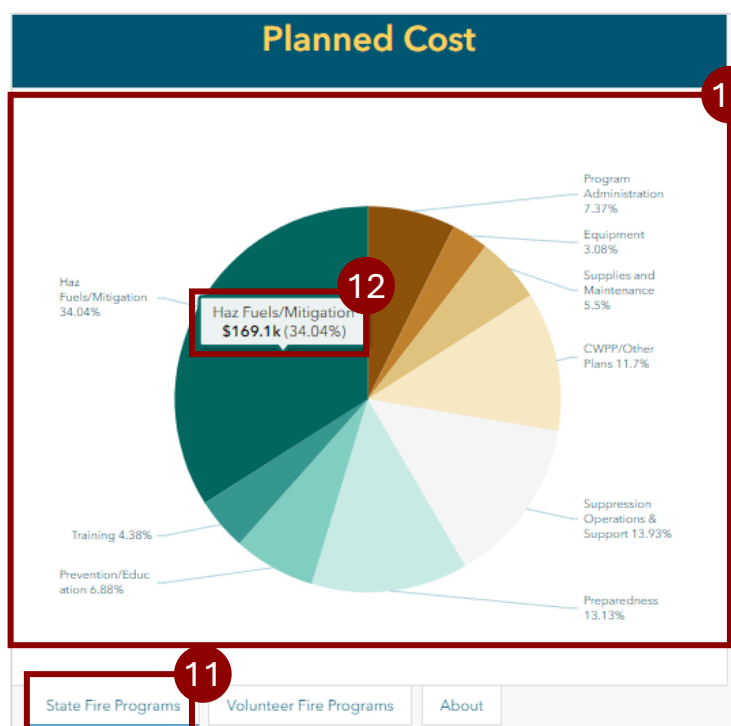
# Dashboard (Continued)

- The “**Planned Outputs**” widget shows aggregations of key output metrics; the widget defaults to the “**State Fire Programs**” tab
- State Fire metrics include “**Individuals Trained**”, “**Plans & Assessments**”, “**Prevention/Education**”, “**Communities Assisted**”, “**Acres Mechanical**”, and “**Acres Prescribed Fire**”
- Select the “**Volunteer Fire Programs**” tab to see these metrics: “**FD Apps Received**”, “**FD Grants Approved**”, “**Individuals Trained**”, “**New/Expand FDs**”, and “**Communities Assisted**”
- You can learn about each of these aggregated outputs from the “**About**” tab



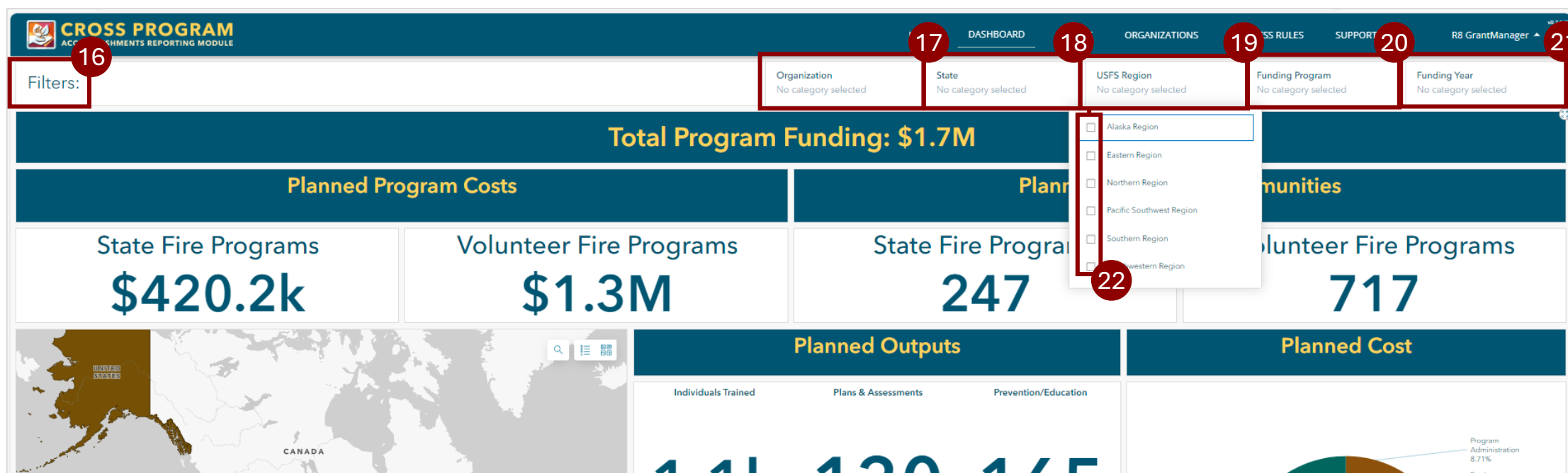
# Dashboard (Continued)

- The “**Planned Costs**” widget shows aggregations of spending; the widget defaults to the “**State Fire Programs**” tab
- Hovering over a slice of the pie in the “**Planned Cost**” widget shows both the planned dollar amount and the percentage for that cost
- The “**State Fire Program**” costs are broken down into: “**Haz/Fuels Mitigation**”, “**Program Administration**”, “**Equipment**”, “**Supplies and Maintenance**”, “**CWPP/Other Plans**”, “**Suppression Operations & Support**”, “**Preparedness**”, “**Prevention/Education**”, and “**Training**”
- Select “**Volunteer Fire Programs**” to see the Planned Cost, which is broken down into: “**Program Administration**”, “**Equipment**”, “**Supplies and Maintenance**”, “**Training**”, “**Planned Cost - New Expanded FDs**”, and “**Approved FD Grants**”
- You can learn about each of these aggregated costs from the “**About**” tab




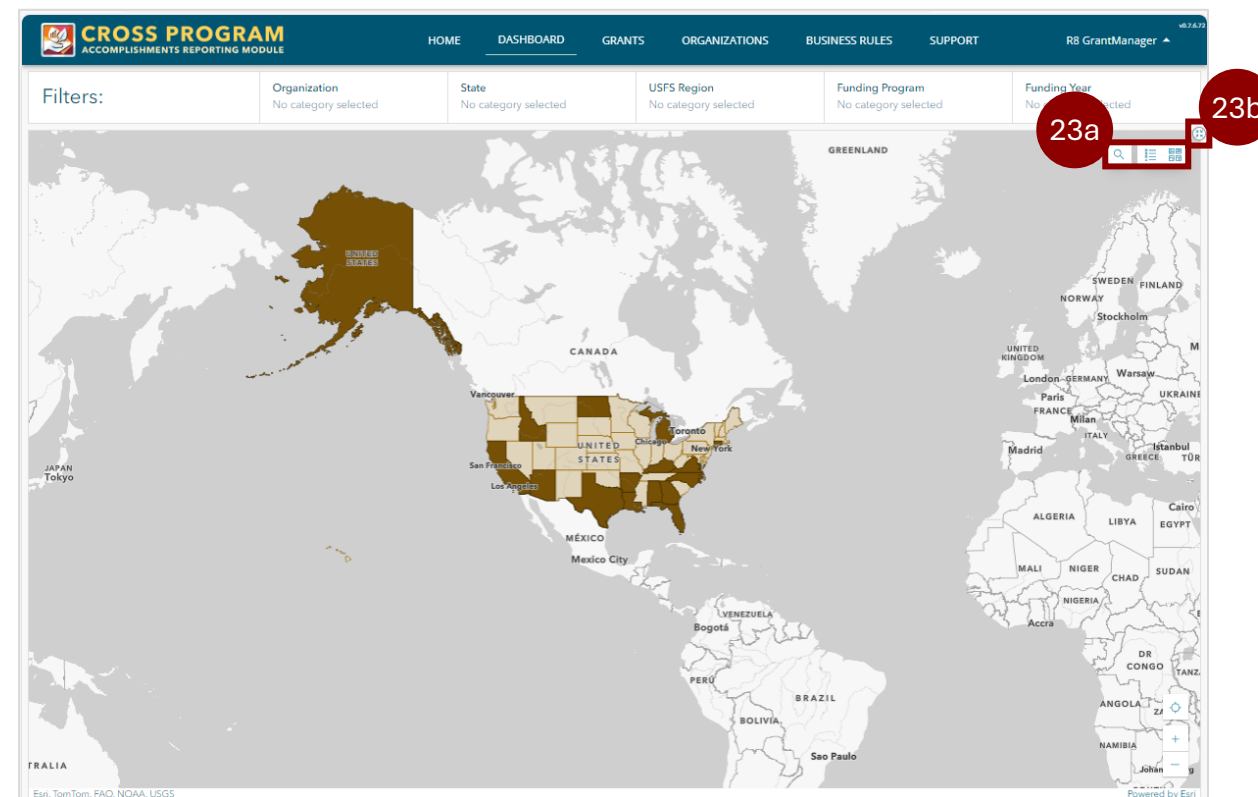
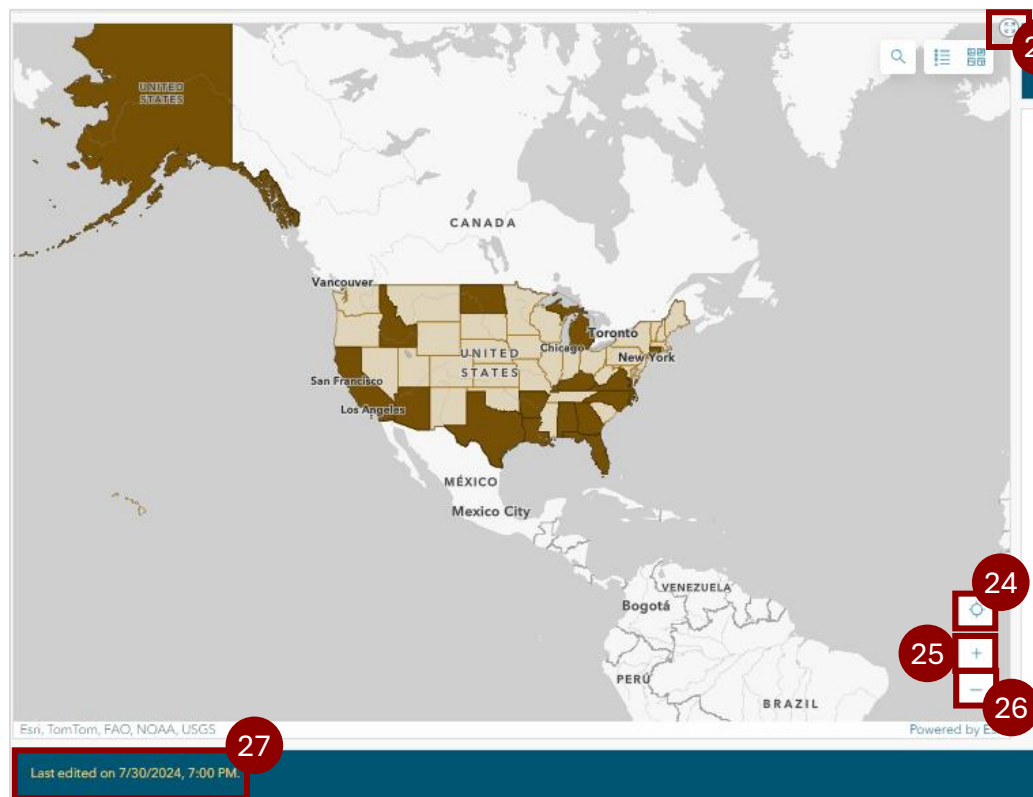
# Dashboard (Continued)

16. “**Filters**” are located across the top, and no filters are applied by default. You can apply one or more filters, as needed
  17. Select “**Organization**” and check one or more boxes to filter by
  18. Select “**State**” and check one or more boxes to filter by
  19. Select “**USFS Region**” and check one or more boxes to filter by
  20. Select “**Funding Program**” and check one or more boxes to filter by
  21. Select “**Funding Year**” and check one or more boxes to filter by
- Note: This won’t have much utility until 2+ years of planned accomplishments have been entered.
22. To remove the filter, select the filtered option and uncheck the checkbox(es)



# Dashboard (Continued)

23. Hover over any widget to see the expand icon 
- a) This will allow you to open the widget in a full screen view; the map controls are located on the top right in this view
  - b) Select the expand icon again to return to the full dashboard
24. From the bottom right of the map widget, use the current location icon to zoom to your current location
25. Use the plus symbol to zoom in on the map
26. Use the minus symbol to zoom out on the map
27. See when the dashboard was last updated at the bottom left corner



# Admin - Overview

The purpose of the Admin page is to show the records stored in the Cross Program ARM database , which is connected to and feeds the gPAS system. This is not a view of what the actual USFS gPAS database contains. The table includes records from **completed** status planned accomplishments and is live; all changes will be reflected here. Because the USFS gPAS system takes an annual snapshot at the end of October, it is possible for the gPAS snapshot to differ from what is shown in the table as grant managers make changes to planned accomplishments. Regional staff are expected to make changes whenever an error is discovered and/or when the USFS and grantee make agreed-upon adjustments to the grant objectives. The 3 key metrics are:

1. FP-FUELS-WUI-ST | Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire | BLI code: WFCF
2. SP-FIRE-ASST | Number of communities receiving firefighting capacity building State Fire Assistance (SFA) | BLI code: NONE
3. SP-FIRE-VOL-ASST | Number of small communities receiving firefighting capacity building Volunteer Fire Assistance (VFA) | BLI code: NONE

CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE								
Admin								
GPAS								
This is a preview of the data we are sending to GPAS.								
COLUMNS FILTERS EXPORT								
Reporting System	Accomplishment Code	Accomplishment Name	Org CD	Fiscal Year	Fiscal Month	BLI Code	Actual Accomplish...	Unit of Measure
NFPORS	SP-FIRE-VOL-ASST	Number of small communities receiving firefighting capacity building Volunteer Fire Assistance (VFA)	AK	2024	NA	NONE	7	COMMUNITIES
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire	AL	2024	NA	WFCF	187	ACRE
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire Assistance (SFA)	AL	2024	NA	NONE	15	COMMUNITIES
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire	AR	2024	NA	WFCF	43	ACRE
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire Assistance (SFA)	AR	2024	NA	NONE	7	COMMUNITIES
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire	AZ	2024	NA	WFCF	151	ACRE
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire Assistance (SFA)	AZ	2024	NA	NONE	26	COMMUNITIES
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire	CT	2024	NA	WFCF	40	ACRE
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire Assistance (SFA)	CT	2024	NA	NONE	30	COMMUNITIES
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce the risk of catastrophic wildland fire	FL	2024	NA	WFCF	75	ACRE
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire Assistance (SFA)	FL	2024	NA	NONE	26	COMMUNITIES
NFPORS	SP-FIRE-VOL-ASST	Number of small communities receiving firefighting capacity building Volunteer Fire Assistance (VFA)	FL	2024	NA	NONE	150	COMMUNITIES

# Admin Functionality

Here are the steps to access and utilize the Admin Page:

1. Select “**Admin**”
2. Select “**Columns**” to only see specific columns you care about
3. Click the toggle to hide or show a column
4. Select “**HIDE ALL**” to hide all columns, allowing you to quickly select one or two to focus on
5. Select “**SHOW ALL**” to show all columns

The screenshot displays the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE' interface. The top navigation bar includes links for HOME, DASHBOARD, GRANTS, ORGANIZATIONS, ADMIN (highlighted with a red box and number 1), BUSINESS RULES, and SUPPORT. The 'Admin' page title is visible below the navigation bar.

Under the 'Admin' section, there is a heading 'GPAS' and a sub-heading 'This is a preview of the data we are sending to GPAS.' Below this, there are three buttons: 'COLUMNS' (highlighted with a red box and number 2), 'FILTERS', and 'EXPORT'. A search bar is also present.

The main content area shows a table with columns: Reporting System, Accomplishment Name, Org CD, Fiscal Year, Fiscal Month, BLI Code, Actual Accomplishment, and Unit of Measure. The table contains several rows of data, including 'Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...' and 'Number of communities receiving firefighting capacity building State Fire A...'. A dropdown menu is open on the left side of the table, showing a list of columns with checkboxes next to them (highlighted with a red box and number 3). The 'Reporting System' checkbox is checked. Below the dropdown, there are two buttons: 'HIDE ALL' (highlighted with a red box and number 4) and 'SHOW ALL' (highlighted with a red box and number 5).

Reporting System	Accomplishment Name	Org CD	Fiscal Year	Fiscal Month	BLI Code	Actual Accomplishment	Unit of Measure
Find column	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	GA	2023	NA	WFCF	60	ACRE
Number of communities receiving firefighting capacity building State Fire A...	Number of communities receiving firefighting capacity building State Fire A...	GA	2023	NA	NONE	10	COMMUNITIES
Reporting System	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	LA	2024	NA	WFCF	40	ACRE
Accomplishment Code	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	FL	2024	NA	WFCF	75	ACRE
Accomplishment Name	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	AL	2024	NA	WFCF	187	ACRE
Org CD	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	ND	2024	NA	WFCF	163	ACRE
Fiscal Year	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	CT	2024	NA	WFCF	40	ACRE
Fiscal Month	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	AR	2024	NA	WFCF	43	ACRE
BLI Code	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	MI	2024	NA	WFCF	120	ACRE
Actual Accomplishment	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	AZ	2024	NA	WFCF	151	ACRE
Unit of Measure	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...						

# Admin Functionality (Continued)

6. Select “**Filter**” to drill down to items you care about; there can only be one filter applied at a time
7. Select the drop down for “**Columns**” to filter a specific column
8. Select the drop down for “**Operator**” to change the operator
9. Select the field below “**Value**” and type in the filter value
10. Select “**Filters**”, then select the X to remove the filter

HOME DASHBOARD

Admin

GPAS

This is a preview of the data we are sending to GPAS.

COLUMNS

FILTERS

EXPORT

Reporting System	Accomplishment ...	Accomplishment Name	Org CD
Columns	Operator	Value	
X Reporting System	contains	Filter value	
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	LA
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	FL
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	AL
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	ND
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated ...	CT



# Admin Functionality (Continued)

11. Select “**Export**”, then “**Download as CSV**” to download the grants as a CSV
12. Select “**Search**”, then type in key words to search for a specific grant. Click the x to exit the search
13. Hover over a column and select the up arrow to change the search to ascending, the down arrow to change the sort to descending, or click the down arrow again to go back to the unsorted view

Note: For fields with letters, the sort will be alphabetical; for fields with numbers, the sort will be numerical

14. Hover over a column and select the ellipses to “**Sort by ASC**”, “**Sort by DESC**”, “**Unsort**”, or to “**Filter**” that specific column or select “**Hide**” or “**Show columns**”

The screenshot displays the 'CROSS PROGRAM ACCOMPLISHMENTS REPORTING MODULE' Admin page. The 'GPAS' section shows a preview of data. The table has columns: Reporting System, Accomplishment Code, Accomplishment Name, Org CD, Fiscal Year, Fiscal Month, BLI Code, Actual Accomplishment, and Unit of Measure. Annotations include:

- 11**: A red box highlights the 'EXPORT' button, which opens a dropdown menu with 'Download as CSV' selected.
- 12**: A red box highlights the search bar with the text 'Search...'.
- 13**: A red box highlights the 'Fiscal Year' column header, which has an up arrow icon.
- 14**: A red box highlights the dropdown menu for the 'Fiscal Year' column, showing options: Unsort, Sort by ASC, Sort by DESC, Filter, Hide, and Show columns.

Reporting System	Accomplishment Code	Accomplishment Name	Org CD	Fiscal Year	Fiscal Month	BLI Code	Actual Accomplishment	Unit of Measure
NFPORS	FP-FUELS-WUI-ST	Acres wildland/urban interface (WUI) high-priority hazardous fuels treated to reduce t...	GA	2023	WFCF	60	ACRE	





# Admin Functionality (Continued)

16. Scroll down to the bottom of the page and select the arrow by the “**Rows per page**” to change how many pages you see at once; you can choose from 20, 50, or 100 rows if you have that many planned accomplishments entered

17. Select the arrows to go forward or back a page

Note: You will only be able to go forward or back a page if you have a greater number of grants than what is viewable on that page.

18. Scroll down, if needed, and select “**Update Dashboard**” to push updates immediately; otherwise, the dashboard updates nightly

Note: This may take several minutes, but it is safe to navigate away from the page while updating.

19. You can verify the last date the dashboard was updated on the Dashboard; see more [here](#)

NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire A...	AZ	2024	NA	NONE	26	COMMUNITIES
NFPORS	SP-FIRE-ASST	Number of communities receiving firefighting capacity building State Fire A...	ID	2024	NA	NONE	20	COMMUNITIES

Rows per page 20 1-20 of 24 < >

20  
50  
100  
1000

**Dashboard Update**  
The **Dashboard** page updates nightly. If you need to trigger the update sooner, click this button. The update may take several minutes but it is safe to navigate away from the page while it is updating. Verify **Last Updated** date on the dashboard itself.

Update Dashboard

Dashboard updated successfully