



## COMING SOON! CWDG Annual Performance Reporting

*Reporting of key accomplishments for Communities with Community Wildfire Defense Grants*

### Overview

The Community Wildfire Defense Grant (CWDG) Program is investing millions of dollars in local communities to reduce significant wildfire risk. CWDG Community Grantees must report their program accomplishments annually to enable monitoring of performance progress. More importantly, the accomplishment details provided will be used to inform Congress and the White House about the achievements and positive impacts of the CWDG Program nationwide.

### The Fire Adapted Communities

**Accomplishment Reporting Module (ARM)** will launch in January 2025 and will be used by Community Grantees to file their CWDG program accomplishments via Annual Performance Reports. The ARM will also be used by USFS and State Grant Administrators to review and manage these reports.



### A Sneak Peek...

#### Community Grantee contacts will:

- Access Reporting Guidance, including Business Rules and Mapping Guidance
- Receive an Access email from their grant administrators that includes a link to their grant for submitting performance reports **(IMPORTANT: Grantees do NOT need to create accounts.)**
- Enter spending and quantitative accomplishments for the reporting period
- Enter narrative details about accomplishments for the reporting period
- Upload a map file of any hazardous fuels treatments completed within the reporting period (for Implementation grants only) OR upload or select the boundary of their completed CWPP (for CWPP grants only, no later than the final report). More details will be sent on reporting guidance for mapping in the coming months.
- Submit completed Performance Reports **WITHIN** the reporting window (no later than March 31 after the close of the reporting period)
- Update and resubmit a report if the Grant Administrator requests change
- **NOTE: This module will not include quarterly SF-425 filing.**

#### Community Navigators will:

- Access Reporting Guidance, including Business Rules and Mapping Guidance
- View CWDG grants and performance reports for the purposes of assisting Community Grantees

#### USFS and State Grant Administrators will:

- Share access links with each of the Community Grantee contacts
- Review submitted performance reports
- Request changes to reports that cannot be approved as written
- Approve performance reports
- Download PPRs
- ...and more!

Please [subscribe to GARP News](#) and select the CWDG topic, so you can **stay informed** about upcoming training resources and other information.

GARP in Partnership

USDA Forest Service, DOI Office of Wildland Fire, National Association of State Foresters, and Timmons Group

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