

GETTING STARTED IN GARP



Check out these helpful resources to get started!
Understand reporting requirements, grants supported, reporting deadlines, who is expected to use the modules, how to get an account, and where to find FAQs.



Need to understand The Big Picture?
[Start here with the 8-minute Intro to GARP Video](#)

General Reporting Requirements for State Fire & Volunteer Fire Grants

REQUIREMENT #1 - All program accomplishments completed in calendar year 2025 or later will be reported in the GARP accomplishments reporting modules (ARMs), including reporting accomplishments for all grants* active during any part of 2025, regardless of the fiscal year of the funding involved. NOTE: may involve reporting for grants executed as far back as 5 years ago, when work was accomplishment with those grants during calendar year 2025.

- * Review the full list of **grants supported by GARP** [here](#) and review grants by GARP module [here](#).
- The grant reporting deadlines and cadences can be reviewed [here](#). The **first deadline in GARP is June 30, 2025** (for interim reports) and July 31 (for final reports) for **Q1 2025 IJA grants**.

REQUIREMENT #2 - All program accomplishments completed in calendar year 2024 funded by a FY2024 grant will be reported in the GARP accomplishments reporting modules (ARMs) if the grant was executed before December 31, 2024.

- This ensures **FY2024 grants are the first generation of GARP grants** where all planned AND actual accomplishments are recorded. (NOTE: because these were only executed mid-late-2024, there should not be a lot of accomplishments to report in GARP modules.)
- Accomplishments should be entered into GARP modules as soon as possible; however, these and **MUST BE entered no later than December 31, 2025**.

REQUESTED ACTION - Whenever possible, report accomplishments in GARP regularly and often throughout the reporting periods, rather than waiting until after the period ends.

- This will **help NASF and USFS help show the ongoing impact of these programs** to decision-makers and executives.
- Entering accomplishments into 'draft' reports more often will **help people get more familiar** with reporting in GARP and enable any 'new system' kinks to get addressed more quickly.

[Click to review Reporting Requirements for State & Volunteer Fire Grants](#)

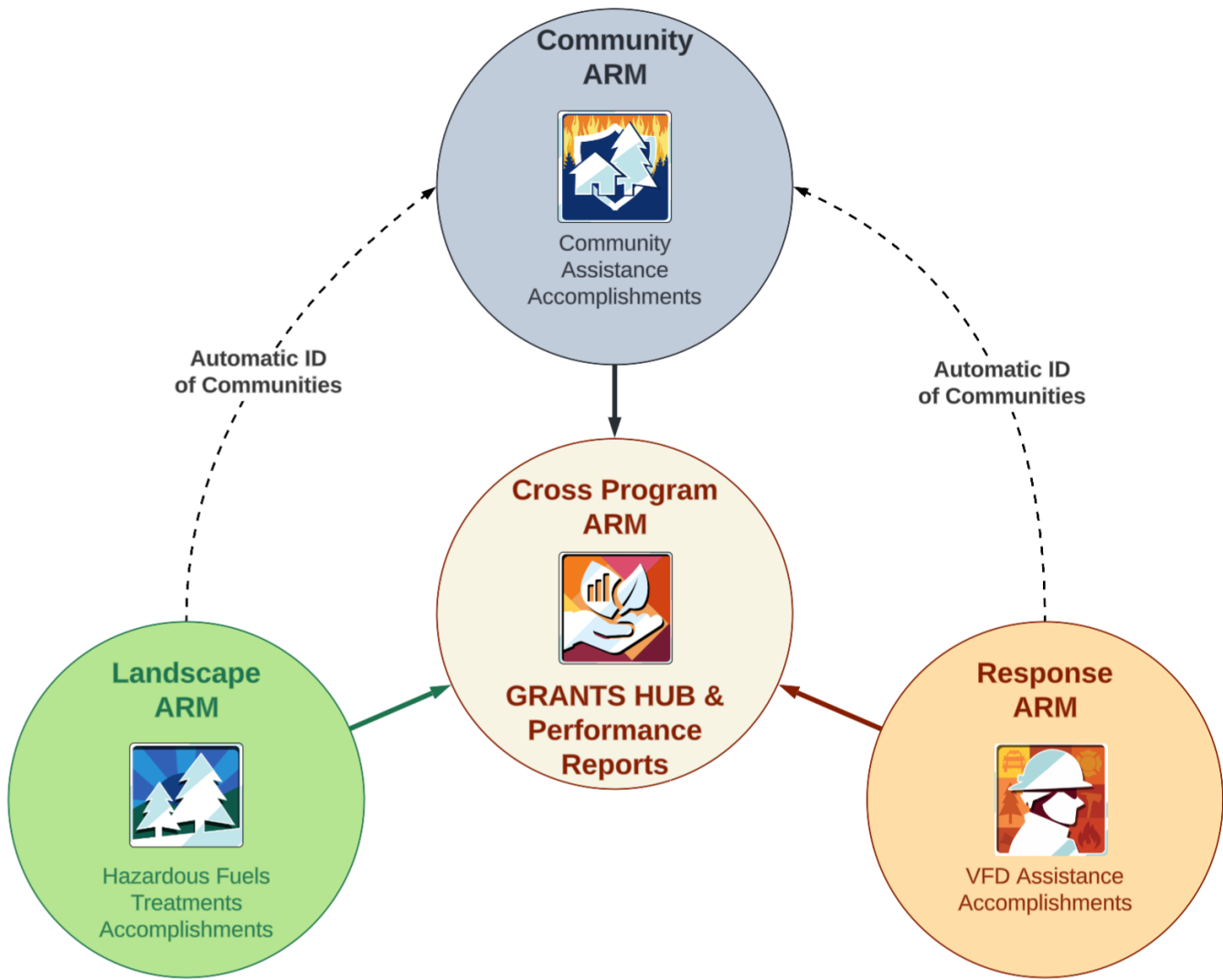
General Reporting Requirements for CWDG Grants

All CWDG grant funded accomplishments must be reported online annually in the Fire Adapted Communities Accomplishments Reporting Module (Community ARM) by grant awardees.

- Reporting includes **quantitative and mapped accomplishments** specific to the type of CWDG grant (project implementation or CWWP). Awardees must also provide **narrative description** of accomplishments to provide more specific details on activities and any challenges encountered.
- Awardees 'Grant Reporting Contacts' will receive a link to their **Grant Profile** via email from their CWDG Grant Manager. This link provides access to the Performance Report.
- Periods of performance are based on the **Calendar Year**.
- Performance Reports are due no later than March 31** each year for the previous year's accomplishments. (Note: Awardees may request an additional 30 days when final reports are being submitted, e.g., April 30).
- A Performance Report must be submitted **even when no work was accomplished** during the reporting period.
- For more specific guidance, please see the **CWDG Quantitative Accomplishments Business Rules and CWDG Mapping Requirements** under the Reporting Guidance on the Community ARM website: <https://hub.garphub.org/cwdg/#/reportingguidance>

[Click to review Reporting Requirements for CWDG Grants](#)

GARP Modules



Grants supported in GARP	
Reporting on ACTUAL accomplishments and expenditures during the reporting period is required for all active grants for the following funding programs. (This may include reporting grants as old as 5 years if they are still active)	
Grants Supported	Funding Program Description
State Fire Capacity - Core	USFS SP&TF non-competitive grant providing formula-allocated funding to implement for State Fire program initiatives
Volunteer Fire Capacity	USFS SP&TF non-competitive grant providing funding to implement Volunteer Fire program initiatives
Western Wildland Urban Interface Grant	USFS SP&TF competitive grant for western states & Pacific Island territories to mitigate risk from wildland fire funded through State Fire Capacity program
Southern Mitigation Grant	USFS SP&TF competitive grant for southern states, USVI and Puerto Rico to mitigate risk from wildland fire funded through State Fire Capacity program
NEMW Wildfire Risk Reduction Grant	USFS SP&TF competitive grant for northeast-midwestern states to mitigate risk from wildland fire funded through State Fire Capacity program
Joint Chiefs Landscape Restoration Grant	USFS SP&TF competitive grant for all states to mitigate risk from wildland fire funded through State Fire Capacity program
IJA State Fire Assistance	Infrastructure Investment and Jobs Act (IIJA) non-competitive grant to implement State Fire program initiatives
IIJA Volunteer Fire Assistance	Infrastructure Investment and Jobs Act (IIJA) non-competitive grant to implement Volunteer Fire program initiatives
Community Wildfire Defense Grants	Infrastructure Investment and Jobs Act (IIJA) competitive grant to develop CWWPs and mitigate risk from wildland fire at the community-level. (NOTE: reporting on accomplishments with Base Funding is not currently supported in GARP)

[Click to review grants supported by GARP](#)

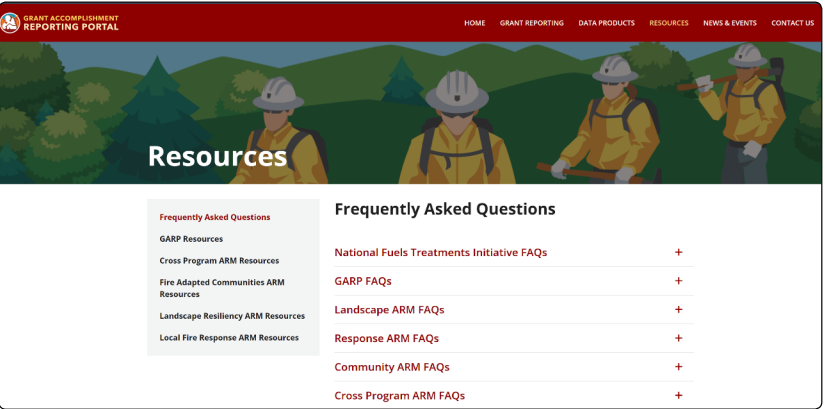
'Grant Manager' Role Authority	
Landscape ARM hazardous fuels treatments	State staff members who create, edit and complete your agency's Accomplishment Reports describing the expenditures and acres of treatments completed for each grant & reporting period.
Response ARM VFD pass-through grants & other investments	State staff members who report on all VFD pass-through grant applications received, report on other program investments (e.g., Fire Academies), and report on grant funds used on each VFD pass-through grant and other investment.
Community ARM communities assisted & CWDG	State staff members who create, edit, and complete Accomplishment Reports for SFP grants, describing Communities Assisted via hazardous fuels treatments (that were not mapped and imported via NFI), CWWPs, Other Fire Management Plans and Community Risk Assessments, and Prevention Education. This module also enables Grant Managers in CWDG Fully Opt-In (FOI) States to administer Community pass-through grant Performance Reports and PRR downloads as well as Regional staff members who administer CWDG grants for Tribal CWDG grants, and/or Fully or Partial Opt-Out States.
Cross Program ARM 'other' spending, performance reports, PPRs	USFS staff who add the SFP and VFP grants and planned accomplishments. State staff members who create, edit, and complete Performance Reports for all SFP and VFP grants; this includes reviewing accomplishments imported from the other modules PLUS reporting on cross-functional spending for SFP grants and on Program Administration and 'New/Expanded VFDs' for VFP grants. Note: When Performance Reports are marked as COMPLETE in the Cross Program module, the associated Accomplishment Reports in the other modules will be 'locked' from further editing.

*Any user authorized for the Grant Manager role for a module(s) will receive the Grant Viewer role for all other modules.

[Click to review WHO should be a 'Grant Manager'](#)

Grants by Module				
Grants Supported	Landscape ARM hazardous fuels treatments	Response ARM VFD pass-through grants & other investments	Community ARM communities assisted & CWDG	Cross Program ARM 'other' spending, performance reports, PPRs
State Fire Capacity - Core	✓		✓	✓
Volunteer Fire Capacity		✓	✓	✓
Western Wildland Urban Interface Grant	✓		✓	✓
Southern Mitigation Grant	✓		✓	✓
NEMW Wildfire Risk Reduction Grant	✓		✓	✓
Joint Chiefs Landscape Restoration Grant	✓		✓	✓
IIJA State Fire Assistance	✓		✓	✓
IIJA Volunteer Fire Assistance		✓	✓	✓
Community Wildfire Defense Grant			✓	

[Click to review grants per Reporting Module](#)



[Click to check out FAQs](#)

Reporting Cadences & Deadlines			
Grants Supported	Reporting Cadence	Interim Report Deadlines	Final Report Deadlines
State Fire Capacity - Core	Annually Reporting Period is January 1 – December 31	March 31	April 30
Volunteer Fire Capacity			
Western Wildland Urban Interface Grant			
Southern Mitigation Grant			
NEMW Wildfire Risk Reduction Grant			
Joint Chiefs Landscape Restoration Grant	Quarterly Reporting Periods are: Q1: Jan 1-Mar 31 Q2: Apr 1 – Jun 30 Q3: Jul 1 – Sep 30 Q4: Oct 1 – Dec 31	Q1: Jun 30 Q2: Sep 30 Q3: Dec 31 Q4: Mar 31	Q1: Jul 31 Q2: Oct 31 Q3: Jan 30 Q4: April 30
Community Wildfire Defense Grant			
IIJA State Fire Assistance			
IIJA Volunteer Fire Assistance			

[Click to review reporting deadlines](#)

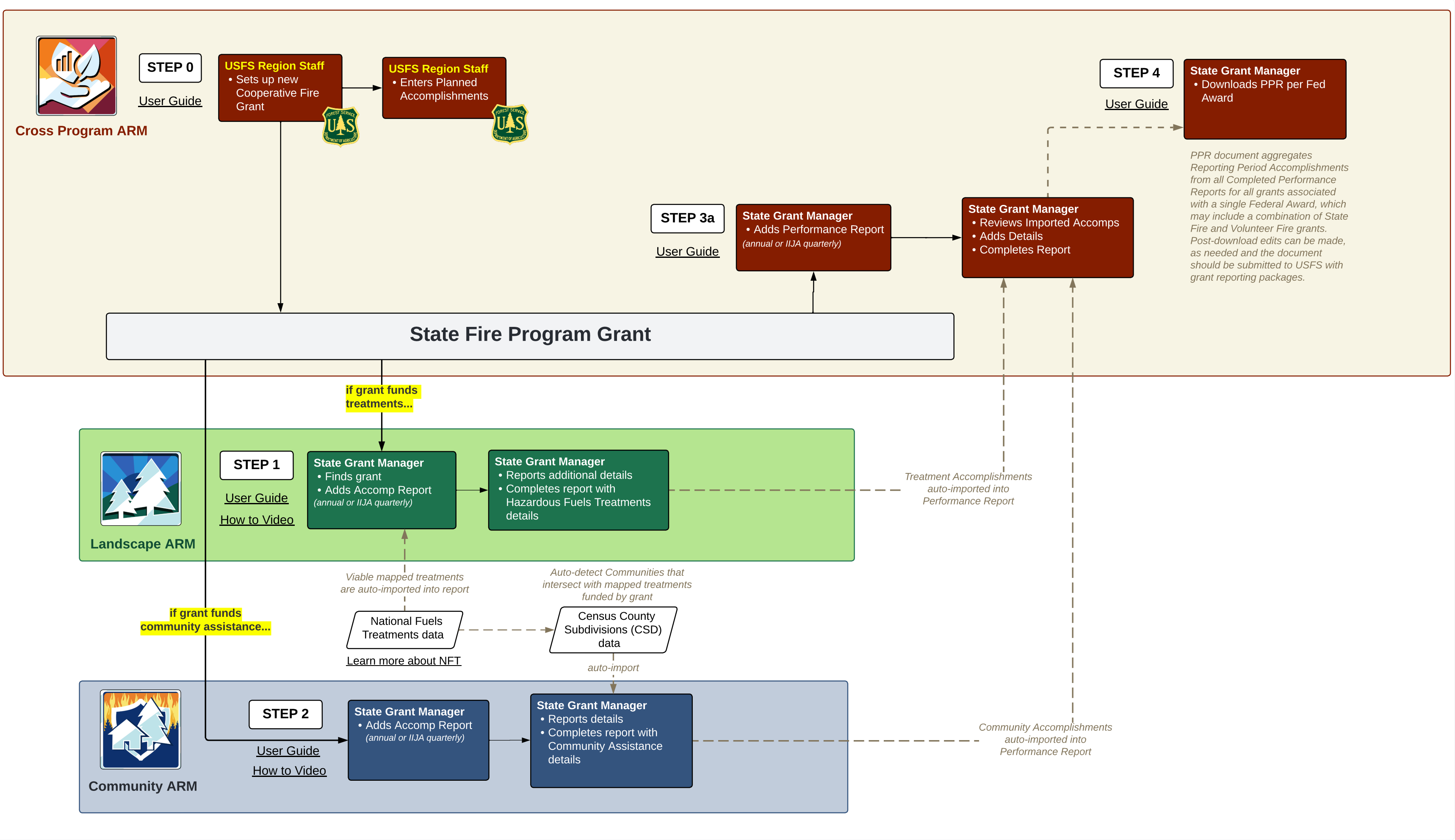


Need an account?
[Watch this video on how to get one.](#)

Reporting Workflow for State Fire Program Grants

Click on the links in the diagram to get to Learning Resources

Note: CWDG Reporting is not included in this diagram

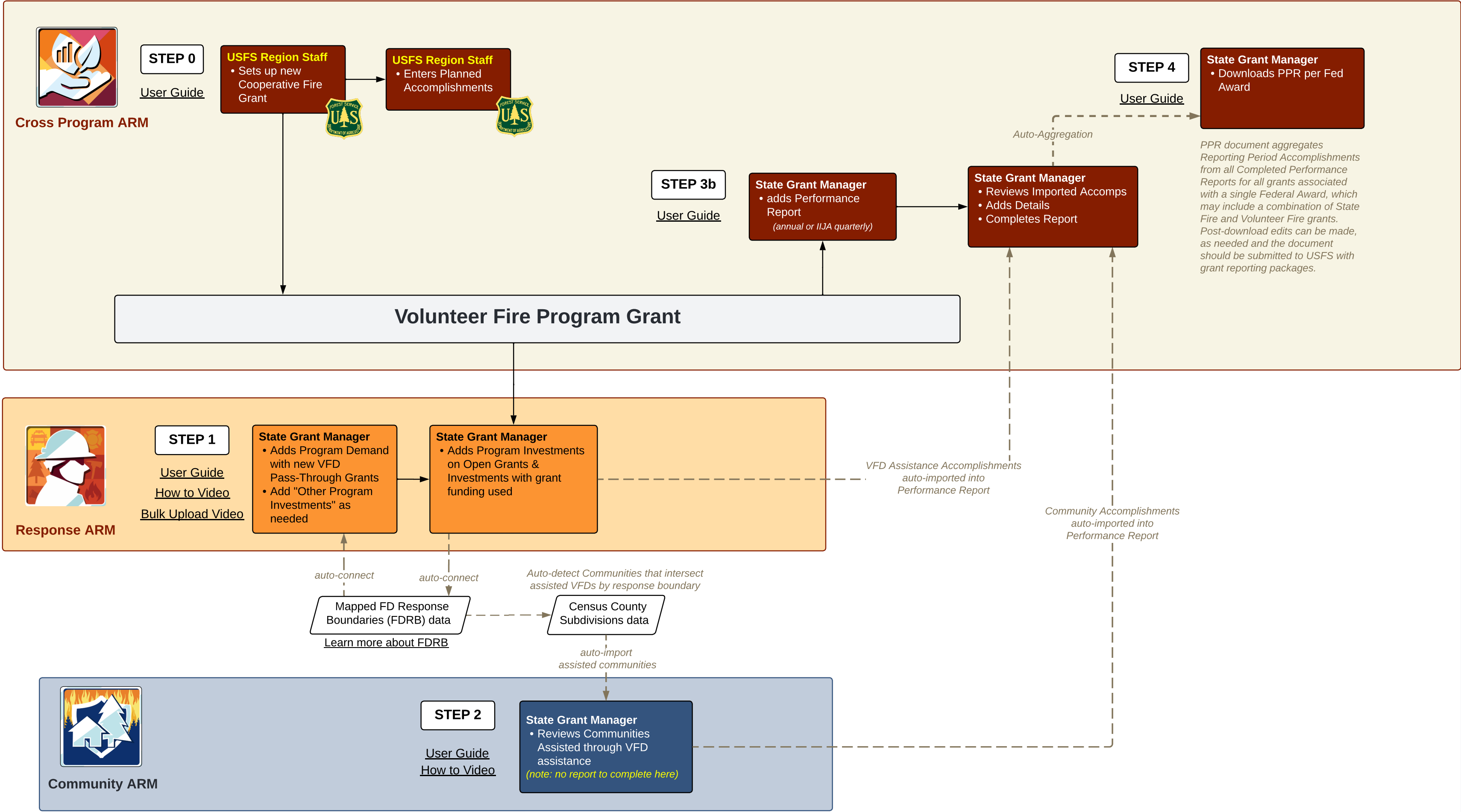


Reporting Workflow for Volunteer Fire Program Grants

Click on the links in the diagram to get to Learning Resources

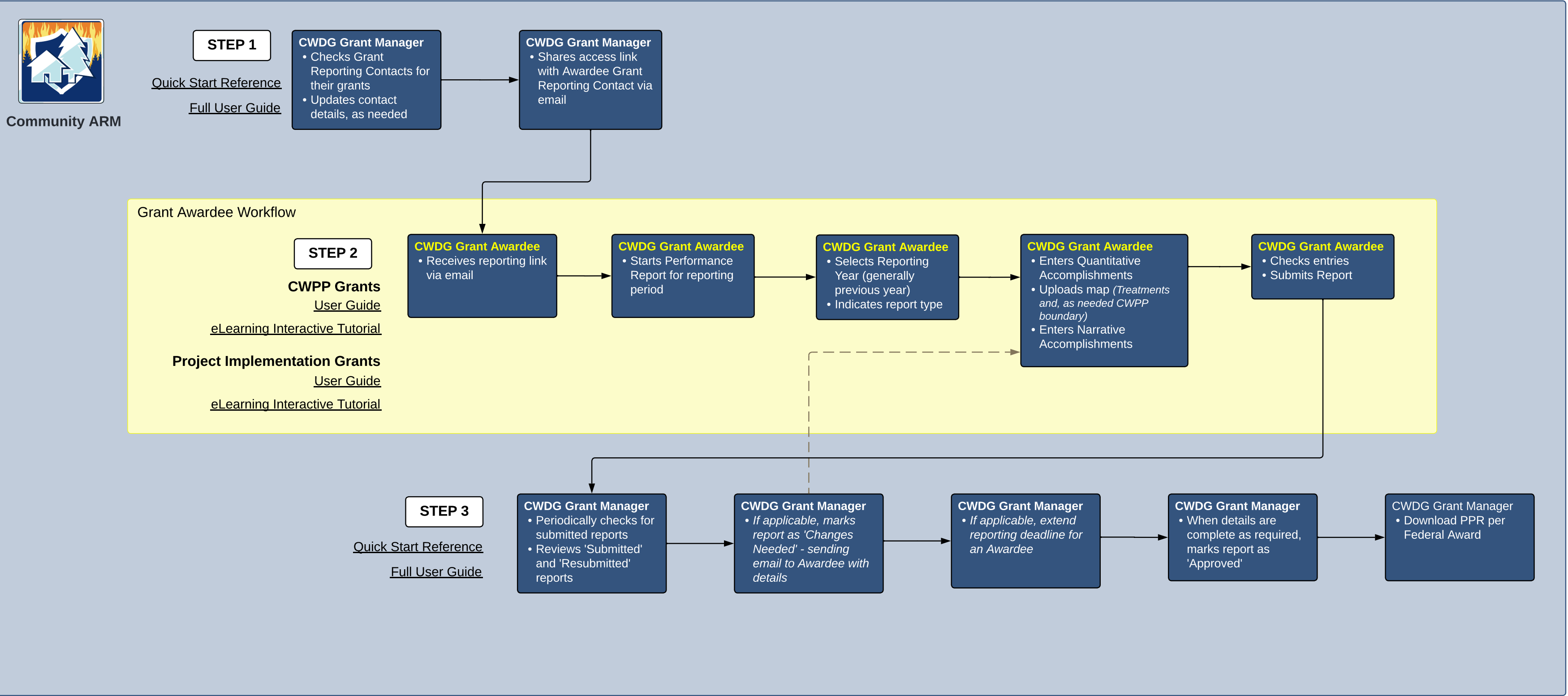
Note: CWDG Reporting is not included in this diagram

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Reporting Workflow for CWDG Grants

Click on the links in the diagram to get to Learning Resources



GARP Grant Accomplishments Reporting Modules (ARMs)

Click the module bubble to learn more and visit the module

